

Application Procedure for Multiple Visa for Nationals of India

The following is an outline of application procedures for nationals of India who wish to apply for a multiple entry visa as a temporary visitor (period of stay: max. 90, visa validity: max. 5 years). This visa is for the purpose of tourism, business affairs, and visiting relatives/acquaintances, hence activities to undertake revenue generating business operations or activities to receive remuneration are not permitted.

Required Documents for the visa application

Important Notes

- Arrange your documents in the order according to the checklist
- All documents should be printed or photocopied on A4-sized paper
- Separate all the application documents into individual sets
- Submit photocopies of documents as specified in our requirements, submitted documents would NOT be returned
- NO staples/pins/paper clips used on documents
- A Letter of Authorisation is necessary when the application is made on behalf by relative/Company Staff
- Highlighted blue color is a hyperlink. Please click and check the template/sample

Eligibility for Applicant (Please select one from (A) to (F))

Nationals of India with ordinary MRP (Machine Readable Passport)/e-passport in compliance with the ICAO (International Civil Aviation Organization) standard, who wishes to apply for a multiple entry visa and are applicable to one of the following categories:

(A)	Individual who has travel record as temporary visitor to Japan twice or more in the last 3 years
(B)	<ul style="list-style-type: none"> • Individual who has travel record as temporary visitor to Japan in the last 3 years • And who has financial capacity to pay the travel expense
(C)	<ul style="list-style-type: none"> • Individual who has travel record as temporary visitor to Japan in the last 3 years • And who has travel records as temporary visitor to G7 countries (except Japan) twice or more in the last 3 years
(D)	Individual who has sufficient financial capacity
(E)	Spouse or children of the above (D)
(F)	Spouse or children of the above (D) and applying separately from the (D)

[CHECK LIST]

<input type="checkbox"/>	① A valid passport (Original) <ul style="list-style-type: none"> • Passport must not be broken, damaged or soiled and has at least two blank pages • Passport will be kept in Embassy during the visa processing period. • Old passport with a valid Japan visa is required to submitted during application.
<input type="checkbox"/>	② Visa application form (Original) ✳How To Fill Out <ul style="list-style-type: none"> • Form must be completed (fill in 'N/A' where appropriate), dated and signed by applicant
<input type="checkbox"/>	③ Photo (Original) <ul style="list-style-type: none"> • Color photo taken within 6 months with white background • 3.5cmx4.5cm and affixed to application form (by glue only) • Full faced, front-facing with head straight, without glasses, with mouth closed, unedited, sharp with white/light background (no shadow or object shown in background) • Print out using normal A4 paper is not acceptable
<input type="checkbox"/>	④ Identity card issued by Singapore Government (Photocopy) <ul style="list-style-type: none"> • Front and back photocopies of Singapore PR, Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass (DP) or Long-Term Visit Pass (LTVP), etc. • Singapore PR who is a minor without physical PR card is required to submit Re-entry Permit Form 7 • Digital Long-Term Passes (Digital DP/LTVP/STP) should print out together with the QR code for verification purposes. A clear print out of the MyICA Mobile App, ICA website or FileSG which displays the latest pass information (print within 5 days from application date) • The pass must be valid and validity of the pass should cover the trip to Japan and the return to Singapore • If you are in the process of renewing your pass, please submit a photocopy of IPA(In-principle approval) letter issued by Singapore government.
<input type="checkbox"/>	⑤ QR code reading (for Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass (DP) or Long-Term Visit Pass (LTVP), etc. issued with QR code) print out <ul style="list-style-type: none"> • EP/SP/WP/DP/LTVP issued physically with QR code on the card • A clear print out of the SGWorkPass Mobile App which displays the latest pass information (scanned within 5 days from application date)

Eligibility For (A) (B)	
<input type="checkbox"/>	<p>⑥ Current or old passport (Original and Photocopy)</p> <p>(A) Shows Japanese temporary visitor visa and entry stamps twice or more in the last 3 years (B) Shows Japanese temporary visitor visa and entry stamps in the last 3 years</p>
Eligibility For (B)	
<input type="checkbox"/>	<p>⑦ Income Tax Notice of Assessment or latest bank statement/updated bank passbook</p> <ul style="list-style-type: none"> • Latest year "Income Tax Notice of Assessment" issued by IRAS Singapore (with total annual income indication) or • Latest 2 months Personal savings account statements showing the account holder's name, current balance and the banking transaction history <p>* All pages are required</p>
Eligibility For (C)	
<input type="checkbox"/>	<p>⑧ Current or old passport (Original and Photocopy)</p> <ul style="list-style-type: none"> • Shows Japanese temporary visitor visa and entry stamps in the last 3 years And • Shows temporary visitor visa(s) and entry stamps of G7 countries twice or more in the last 3 years
Eligibility For (D) (F)	
<input type="checkbox"/>	<p>⑨ Income Tax Notice of Assessment</p> <p>Latest year "Income Tax Notice of Assessment" issued by IRAS Singapore (with total annual income indication)</p> <p>* All pages are required</p>
Eligibility For (E) (F)	
<input type="checkbox"/>	<p>⑩ Photocopy of Marriage/Birth certificate (to prove relationship between (D) and applicant)</p> <p>Original language and English translation</p>
Eligibility For (F)	
<input type="checkbox"/>	<p>⑪ Valid passport of (D) (Photocopy)</p> <p>A copy of passport of (D) (page of identification)</p>
<input type="checkbox"/>	<p>⑫ Identity card of (D)</p> <p>Front and back photocopy of Identity card of (D) (refer to (4))</p>
<input type="checkbox"/>	<p>⑬ (If applicable) QR code reading of (D) (for EP, SP, WP, DP, LTVP etc. issued with QR code)</p> <p>SGWorkPass Mobile App QR reading screenshot of (D) (refer to (5))</p>
If someone submit application on behalf of applicant	
<input type="checkbox"/>	<p>⑭ Letter of authorisation (Original)</p> <p>Only relative is allowed to submit on behalf. Please bring along the following documents:</p> <ul style="list-style-type: none"> • Certificate of Relationship (Birth Certificate, Marriage Certificate, etc) & representative's Singapore ID

I hereby declare that all required documents are submitted with truth and correction.

Date : _____ Signature : _____

***** OFFICIAL USE *****

CONFIRMER	
REMARKS	