

Transiting in Japan

For travellers (excluding nationals of visa waiver countries) who are stopping over in Japan while en route to another country due to flight schedules, a transit visa is needed. In the case of travellers visiting someone in Japan, or if the main purpose is for sightseeing or business, he/she should apply for a Temporary Visitor visa instead.

Required Documents for the visa application

Important Notes:

- Arrange your documents in the order according to the checklist
- All documents should be printed or photocopied on A4-sized paper
- Separate all the application documents into individual sets
- Submit photocopies of documents as specified in our requirements, submitted documents would NOT be returned
- NO staples/pins/paper clips used on documents
- A Letter of Authorisation is necessary when the application is made on behalf by relative

<CHECK LIST>

<input type="checkbox"/>	A valid passport (Original)
<input type="checkbox"/>	Visa application form (Original) <ul style="list-style-type: none"> • Form must be completed (fill in 'N/A' where appropriate), dated and signed by applicant • Applicants who are nationals of the Russian Federation or the Newly Independent States (NIS), 2 sets are required
<input type="checkbox"/>	Photo (Original) <ul style="list-style-type: none"> • Color photo,taken within 6 months • 3.5cmx4.5cm and affixed to application form (by glue only) • Full faced, front-facing with head straight, without glasses, with mouth closed, unedited, sharp with white/light background (no shadow or object shown in background) • Print out using normal A4 paper is not acceptable • Applicants who are nationals of the Russian Federation or the Newly Independent States (NIS), 2 sets are required
<input type="checkbox"/>	Identity card issued by Singapore Government (Photocopy) <ul style="list-style-type: none"> • Front and back photocopies of Singapore PR, Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. • Singapore PR who is a minor without physical PR card is required to submit Re-entry Permit Form 7 • Digital Long-Term Passes should print out together with the QR code for verification purposes. • The validity of the pass should cover the trip to Japan and the return to Singapore • If you are in the process of renewing your pass, please upload a copy of your IPA(In-principle approval) letter issued by Singapore government.
<input type="checkbox"/>	QR code reading (for Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. issued with QR code) <ul style="list-style-type: none"> • A clear print out of the SGWorkPass Mobile App which displays the latest pass information (scanned within 5 days from application date)
<input type="checkbox"/>	Certification of Employment/Student (Original) or Business Registration Profile from ACRA (Photocopy) <ul style="list-style-type: none"> • Certification of Employment Letter issued by employer within one month of application, including detailed information such as issuance date, position, salary, date of joined etc.. (please refer to the sample) • Business Registration Profile issued within 3 months (for business owner whose name is listed in the profile only) • Certification of Student from University/College. The letter should include issuance date, letterhead, term of enrollment, and school representative's signature, name and title etc.. (please refer to the sample)
<input type="checkbox"/>	Income Tax Notice of Assessment OR Updated bank statement/bank passbook (Photocopy) <ul style="list-style-type: none"> • Latest year notice issued by IRAS Singapore (with total yearly income indication) OR • 2 months Personal savings accounts showing the account holder's name, current balance and the banking transaction history
<input type="checkbox"/>	If the applicant is a Retiree, Unemployed, Homemaker, Student or Minor sponsorship documents a) to d) below for the financial support of travel expense <ul style="list-style-type: none"> a) Letter of Sponsorship from sponsor (eg. spouse, parents, child, siblings, etc) b) Photocopy of document to prove relationship such as Marriage/Birth certificate (for immediate family member) c) Sponsor's Income Tax Notice of Assessment or Updated bank statement/bank passbook (Photocopy) d) Sponsor's passport (biodata page) and Identity Card front & back copy + (if applicable) SGWorkPass Mobile app QR reading screenshot
<input type="checkbox"/>	Flight information of traveller <ul style="list-style-type: none"> • The information should include passenger' name, flight details of round trip departing from and returning to Singapore (airport, flight number, date and time) • Purchase of the ticket is not required.

<input type="checkbox"/>	Entry VISA of the Final Destination Country (Original)
<input type="checkbox"/>	Letter of authorisation (Original)
	Only relative is allowed to submit on behalf. Please bring along the following documents: •Relative : Certificate of Relationship (Birth Certificate, Marriage Certificate, etc) & representative's Singapore ID