



List of Requirements for the Short-Term Visa at the Embassy of Japan in the UAE

The Embassy deals with those who are living in Abu Dhabi Emirate, and/or who have a residence visa from Abu Dhabi Emirate. The Abu Dhabi resident with a residence visa from another Emirate is required to submit a proof of residence in Abu Dhabi. (e.g. Tenancy contract, Landline telephone bill, Electricity bill)

In principle, the same requirements apply to all nationalities, whether an applicant requests for a Single/Multiple entry visa.

Applications must be submitted only up to 3 months in advance from the date of travel.

The entire trip to Japan should be within the remaining validity of his/her passport and of his/her UAE residence visa.

The travel document holder needs to have the remaining validity of the UAE residence visa at least for 6 months.

<input type="checkbox"/>	<i>Documents required for all kinds of visas</i> <ul style="list-style-type: none">• Original passport• Application form (https://www.mofa.go.jp/files/000124525.pdf)• One passport-size photo• Emirates ID• UAE Residence Visa (except nationals of the GCC countries)
<input type="checkbox"/>	<i>Plus: [Tourism] in general</i> <ul style="list-style-type: none">• Salary certificate from the work* (joining date, salary, position)• The latest 3 month bank statement including the last 3 salaries*• Flight booking (for a round-trip between the UAE and Japan)• Hotel booking (throughout the trip)• Itinerary during the stay in Japan (throughout the trip) (https://www.mofa.go.jp/files/000262548.pdf)
<input type="checkbox"/>	<i>[Tourism] In case of those who are not working, e.g. <u>housewife and student</u></i> <ul style="list-style-type: none">• Salary certificate of parent/a family member• Bank statement of parent/a family member• Sponsorship letter on travel expenses• Proof of kinship• Passport copy, Emirates ID & residence visa copy of parent/a family member• Flight booking (for a round-trip between the UAE and Japan)• Hotel booking (throughout the trip)• Itinerary during the stay in Japan (throughout the trip) (https://www.mofa.go.jp/files/000262548.pdf)



<input type="checkbox"/>	<p><u>[Tourism] In case of investor and business owner</u></p> <ul style="list-style-type: none">• Official Letter from the business stating about the average monthly income• Trade license copy• Personal bank statement for the latest 3 months• Flight booking (for a round-trip between the UAE and Japan)• Hotel booking (throughout the trip)• Itinerary during the stay in Japan (throughout the trip) <p>(https://www.mofa.go.jp/files/000262548.pdf)</p>
<input type="checkbox"/>	<p><u>[Tourism] In case of Maid/Nanny accompanying her sponsor's family</u></p> <ul style="list-style-type: none">• Salary certificate of the sponsor• Sponsor's latest 3 month bank statement including the last 3 salaries• Sponsorship letter from the sponsor (explaining about the trip)• Passport copy, Emirates ID & Residence visa copy of the sponsor• Flight booking for herself and sponsor's family (for a round-trip between the UAE and Japan)• Hotel booking for herself and sponsor's family (throughout the trip)• Itinerary during the stay in Japan (throughout the trip) <p>(https://www.mofa.go.jp/files/000262548.pdf)</p>
<input type="checkbox"/>	<p><u>[Visiting Spouse, Family members and Relatives]</u></p> <ul style="list-style-type: none">• Salary certificate from the work• Latest 3 month bank statement including the last 3 salaries• Proof of kinship (e.g. family register (if Japanese), birth certificate, marriage certificate)• Guarantee letter from a family member in Japan (https://www.mofa.go.jp/files/000262545.pdf)• Invitation letter (https://www.mofa.go.jp/files/000137089.pdf)• Itinerary in Japan (https://www.mofa.go.jp/files/000262548.pdf) (throughout the trip)• Flight booking (for a round-trip between the UAE and Japan)• Hotel booking (throughout the trip), or a Residence Certificate from a city hall in Japan if s/he will stay in the residence of his/her family member (copy is okay)• Passport copy and Residence Card copy (if non-Japanese) of the family member in Japan
<input type="checkbox"/>	<p><u>[Business]</u></p> <ul style="list-style-type: none">• Salary Certificate from a company in the UAE• Guarantee letter from the company in the UAE that the cost of the trip is borne by the company• The UAE company's latest 3 month bank statement (It doesn't apply to big corporations.)• Guarantee letter from the company in Japan (https://www.mofa.go.jp/files/000262545.pdf)• Invitation letter (https://www.mofa.go.jp/files/000137089.pdf)• Itinerary in Japan (https://www.mofa.go.jp/files/000262548.pdf)• Flight booking (for a round-trip between the UAE and Japan)• Hotel booking (throughout the trip) <p>*Those who go for an exhibition, for example, usually don't have the documents They can substitute them with a brochure, registration form, pamphlets, etc.</p>



EMBASSY OF JAPAN IN ABU DHBAI

<input type="checkbox"/>	<p>[School trip] <i>For group applications done by a School Representative</i></p> <ul style="list-style-type: none">• Guarantee Letter from school : purpose, duration, number of students participating, flight schedule, hotel information, daily schedule/activity plan etc. It should mention who would bear the cost of the trip.• List of students who would apply for a visa
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IMPORTANT NOTES:

1. Kindly ensure to submit your application with sufficient processing time.
2. The period of stay in the short-term visa could go up to 90 days. You are not allowed to stay more than the duration of stay stipulated in the visa granted to you, nor perform any activities to undertake revenue-generating business operations or any activities to receive remuneration with the visa status as a Temporary Visitor.
3. Please note that The Embassy of Japan in Abu Dhabi may issue a single-entry visa after visa examination, in spite of your request for a multiple-entry visa.
4. Submitted documents for application will not be returned. You may be requested to submit additional documents that are deemed necessary for the examination.

Please **NOTE** that submitting **INCOMPLETE/INCORRECT** documents that are not meeting the requirements mentioned in the list above or that were advised to you at the counter by the submission officer may have a negative outcome on the visa application decision by the Embassy.

Remarks:

I hereby declare that the above statement is true, and I am willing to take the risk and accept whatever will be the result of my application after being advised by the VFS officer with regards to my documentation/s:

Applicant/Representative Signature: _____

Date: _____

VFS Officer Signature: _____