



Checklist For Long-Term Stay Visa Application “Certificate Of Eligibility” (COE)

The following is an outline of application procedures for a Long-Term stay visa for the purposes such as Employment, Work, Residence, Study, Activities to receive remuneration, Staying more than 90 days, or etc.

<Please note the followings>

- Certificate of Eligibility must be submitted to an Immigration Inspector along with an entry visa for landing permission at the port of entry.
- It is important to note that the Certificate of Eligibility shall cease to be valid if the application for landing permission is not filed within 3 months from the date of issue.
- If the Certificate of Eligibility expires or is found to have expired during the visa examination, the application of visa for Certificate of Eligibility may not be accepted.
- The Applicant(s), including infant(s) and child(ren), must be present for the COE visa application.

1.	<input type="checkbox"/>	Application Form <ul style="list-style-type: none">• Completed Visa application Form.• Nationals of Russian, CIS countries, Ukraine or Georgia are required to submit 2 sets of visa application form.
2.	<input type="checkbox"/>	Photos <ul style="list-style-type: none">• Must be a clear copy, high-resolution, white background and recent photo (not older than 6 months). The photo must be glued to the application form. (DO NOT USE STAPLE).• Nationals of Russian, CIS countries or Georgia are required 2 photos.
3.	<input type="checkbox"/>	Passport / UAE Residence Visa <ul style="list-style-type: none">• The original and copy of passport, must have more than 2 blank visa pages.• Copy of UAE residence visa and Emirates ID. (Original Emirates ID to be presented at the center)
4.	<input type="checkbox"/>	Certificate of Eligibility (Either of below) <ul style="list-style-type: none">• ORIGINAL and COPY of Certificate of Eligibility• 2 Copies of Certificate of Eligibility



CONSULATE-GENERAL OF JAPAN IN DUBAI

IMPORTANT NOTES:

- Kindly note that we are unable to accept applications if your flight is scheduled within 2 weeks from the application date.
- It is NOT allowed to stay in Japan more than 90 days or perform any activities to undertake revenue-generating business operations or any activities to receive remuneration as visa status of short-term stay.
- The following residents are eligible to apply for the visa- residents of Emirates of Dubai, Sharjah, Ajman, Umm Al Quwain, Ras Al Khaimah and Fujairah. And the residents (including its citizen and foreigner) of Afghanistan, Syria and Yemen.
- Please note that The Consulate General of Japan in Dubai may issue a single-entry visa after visa examination.
- Documents must be ORIGINAL unless specifically indicated. The required documents should be valid at the time of visa application and should be submitted within 3 months of their date of issue. Submitted documents for application will not be returned (except passport). You may be requested to submit additional documents that are deemed necessary for the examination.

Please **NOTE** that submitting **INCOMPLETE/INCORRECT** documents that are not meeting the requirements mentioned in the list above or that were advised to you at the counter by the submission officer would lead to **IMMEDIATE REJECTION or TERMINATION** of the application by the Consulate.

Remarks:

I hereby declare that the above statement is true, and I am willing to take the risk and accept whatever will be the result of my application after being advised by the VFS officer with regards to my documentation/s:

Applicant's Signature: _____

Date: _____

VFS Officer Signature: _____