

Embassy of  
Luxembourg  
New Delhi

Required documents for visiting family and friends visa

S.No.	All documents should be on A4 sheet	YES	NO
1	Application form duly filled, dated and signed by the applicant.		
2	1 recent passport size photograph in color on white background. The photo should be pasted (not stapled) on the form. The photo fixed on form needs to be less than 6 months old and non-edited and no-filter used.		
3	National passport valid for at least 3 months beyond the date of return and with at least 2 blank pages available + 1 copy of the data page of the passport.		
4	Copies of Schengen visas obtained during the last 5 years, if applicable.		

5	<p>Proof of sponsorship (2 sheets: letter + form). The original (certified true copy) of the formal obligation (prise en charge) duly filled and signed by the sponsor and signed by the Ministry of Foreign and European Affairs in Luxembourg is mandatory.</p>		
6	<p>Proof of the means of transport (reservation or booking; presentation of a paid ticket is not required). Including intra-Schengen connecting flight/train/bus ticket to Luxembourg. If connecting travel by car, please mention it.</p>		
7	<p>Income Tax Return statements for the last 2 years (proof of paid income tax).</p>		

8	<p>Proof of relationship with the host. <i>“(e.g. passport copies, birth/marriage certificates. In the absence of a legal relation between the applicant and the host, pictures together, chats...).</i></p>		
9	<p>Covering letter on a business letterhead (original) from your employer/company/school stating your position, the length of your service and the confirmation that the adequate leave/vacation has been granted.</p>		

10	Overseas medical travel insurance valid for all Schengen countries for the whole duration of your stay with a minimum coverage of 30,000 Euros for all risks like accident, urgent medical attention, emergency hospital treatment and repatriation. For multiple entry visas, an additional declaration covering further journeys accordingly needs to be signed.		
11	Minors under the age of 18, if traveling alone, have to provide a written consent certified by public notary of both parents or guardians having the custody of the minor. If traveling with one parent only, a written consent certified by public notary of the other parent or guardian is required. Copy of identification documents of the parent(s) having custody, bearing their signature.		
12	<i><b>“Important note: Standard processing time is 15 days, from the date the application is received at the Embassy. If further checks or additional documents are required, processing time may increase up to 45 days.”</b></i>		
13	<i>This is to certify that I _____ have checked the name and address on the sticker which is correct to the best of my knowledge and I bear the responsibility for the courier address.</i>  Important Note:- This is applicable only for courier application.		
	Passport No.: - ..... VFS Staff: - .....		
	Applicant Name: - .....		

