

	LUXEMBOURG Application for a Schengen visa for the purpose of a business trip or conference or a cultural or sport event <u>REQUIRED DOCUMENTS</u>	EVET	HAYIR
1	A completed and signed Schengen visa application form.		
2	One passport-size photograph according to ICAO standards and not older than 3 months. If the photo is not up to standard it will be rejected.		
3	Passport or other travel document: <ul style="list-style-type: none"> • Copy of the personal details page of the passport/travel document and of the pages having entry/exit stamps on them. • Copy of previously issued Schengen visas Please note: <ul style="list-style-type: none"> -Your passport or travel document must be valid for at least 3 months from the date on which you leave the Schengen area. -It must have at least 2 empty visa pages -It cannot have been issued more than 10 years ago. 		
4	Evidence of legal residence in the country you are applying from, e.g. a passport, visa or residence permit,		
5	Travel itinerary (travel reservations in your name, not a ticket). Note: make travel reservations which you can cancel		
6	Documents proving your visit relates to business or a cultural or sporting event. For example: <ul style="list-style-type: none"> • A hotel reservation if you are staying in a hotel • An invitation from the company or event you intend to visit in Luxembourg • A document from your employer stating your job and the purpose of your visit Please note: <ul style="list-style-type: none"> - It must be clear from the above documents who is paying your travel expenses and where you will be staying during your visit. - If you are self-employed, please provide your tax number, business license or a copy of your income tax return. 		
7	Proof of financial means <ul style="list-style-type: none"> • Pay slip/pay stub covering 3 month's salary or, if unemployed, 3 recent monthly bank statements 		
8	Proof of health insurance, i.e. an official document from your insurer proving that: <ul style="list-style-type: none"> • The insurance policy has been taken out in your name • Your insurance is valid throughout the Schengen area and for the duration of your visit • At least 30.000 EUR of medical costs are reimbursed • Medical costs, including hospital care, emergency treatment and repatriation (including in the event of death) are covered Please note: If your insurer will not provide an official document of this nature, you should take out travel insurance with appropriate medical cover for this trip with one that does.		
9	Documents proving that you will return to your own country after your trip For example: <ul style="list-style-type: none"> • A declaration from your employer, an employment contract or other information proving you are employed in your country of origin • A document proving you are in education or training in your country of origin • A document proving your children attend school in your country of origin • A document proving you have a home or other immovable property in your country of origin 		
10	If you are applying for a Schengen visa for a minor who will be travelling alone or with 1 parent, please submit the following documents: <ul style="list-style-type: none"> • A copy of the minor's birth certificate • A copy of an identity document bearing the parents' signature (1 document for each parent). • A declaration of consent from both parents, stating that the minor can travel. • If relevant: a court judgement stating which parent has been allocated parental responsibility for the minor. • If relevant: a declaration from the minor's school consenting to their absence. 		

IMPORTANT:

Additional documents can be requested in every case. Please be aware that if not all documents are submitted, processing of your application will be delayed.

Başvuruyu Alan Personel İsim/Soyisim/İmza

Başvuru Yapan İsim/Soyisim/İmza