



**TAQSIMA ĊENTRALI TAL-VIŻA
CENTRAL VISA UNIT**

**DOCUMENTATION REQUIRED FOR SEASONAL WORKERS
(FOR VISAS OF MORE THAN 90 DAYS)**

- 01 Fully filled in **Visa Application form** signed by the applicant;
- 02 **Original Passport** - The passport must be valid for at least 8 months or valid for the entire duration of the seasonal work authorisation, whichever is longer;
- 03 **1 Passport photo** according to ICAO Standards;
- 04 **Employment licence issued by Jobsplus;**
- 05 **Prospective flight tickets:** full flight itinerary must be provided, clearly indicating applicant's name, date of flight, and all stops - preferably transiting outside the Schengen area;
- 06 **Contract of Employment** or a **binding job offer** to work as a seasonal worker in Malta with an employer which stipulates:
 - i. The place and type of work;
 - ii. The duration of employment;
 - iii. The remuneration;
 - iv. The working hours per week or month;
 - v. The amount of any paid leave;
 - vi. Any other relevant working conditions (if applicable);
 - vii. If possible, the date of commencement of employment.
- 07 **Medical and Travel Insurance:**
 - i. Must be valid for the Schengen area;
 - ii. Must have a minimum medical coverage of €30,000;
 - iii. Must have a coverage of the full duration of the contract of employment, and the whole duration of stay within Schengen territory;
 - iv. Must include name, surname, and passport number;
 - v. Insurance coverage is not to be restricted or linked to the applicant's place of residence **and** must not restrict the applicant to depart from the country where the insurance policy was issued;
 - vi. If the insurance policy does not display this information on the certificate of insurance, the table of benefits will be required.

08 Declaration by the host stating that:

- i.** The seasonal worker has sufficient resources to maintain himself throughout his/her stay in Malta and will have no recourse to the social assistance systems.
- ii.** The seasonal worker does not present a risk of illegal immigration and intends to leave the territory of Malta at the latest on the date of expiry of this authorisation.

09 Accommodation for the entire duration of the contract of employment

- i.** For applicants where the host will be providing the applicant with free accommodation:
 - a.** Declaration of proof by the host, signed and stamped by a local lawyer or notary;
 - b.** A copy of the host's Identity Card;
 - c.** Proof of the host's link to the residence – applicable if the applicant will be accommodated at a secondary address.

Proof of residence can be a contract of sale, lease agreement or utility bill.

OR

- ii.** For cases where the applicant will be **renting** accommodation:
 - a.** Lease agreement signed by both parties which stipulates the duration, home address, and name of applicant, and amount of rent;

OR

- iii.** For applicants who will be staying in a **hotel/short-term rental/vacation rental**:
 - a.** Hotel/short-term rental/vacation rental Booking

10 Complete Skills Pass (if applicable):

For persons working directly or indirectly in the tourism and hospitality sector, the Skills Pass Part 1 and Part 2 completion certificates, issued by the Institute of Tourism Studies, must be submitted.

11 Fees to be settled by credit/visa card:

Standard Visa Application fees (for appointments up to three weeks later): €150

Extended Visa Application fees (for next day appointments): €250

All documents should be submitted in English

Any documents requiring translation must be ordered from the approved list of authorised translators, accessed through the following link:

<https://identita.gov.mt/public-registry-sec-page-translators-list/>

It must be ensured that email addresses are correctly written when submitting the visa application as official communication will be communicated via email.

IDENTITÀ
Triq il-Wied, L-Imbida, MSD 9020, MALTA
T +356 2590 4000
W www.identita.gov.mt
E enquiries.identita@gov.mt

CENTRAL VISA UNIT
Valley Road, Msida, MSD 9020 MALTA
T +356 2590 4550
W www.identita.gov.mt
E visa.identita@gov.mt