



## Checklist – Schengen C visa – Malta UAE

### EU FAMILY DIRECTIVE

Documents to be submitted by <u>all</u> applicants:	Yes	No
Completed and signed visa application form duly filled in English.		
One recent passport photo according to ICAO standard, white background; must be recent (not older than 6 months).		
Original and Copy of the Valid Travel Document, the period of validity of which should exceed that of the requested visa validity by three months. Passport should have at least two (2) blank pages face-to-face available for acceptance of visa application.		
Copy of UAE Residence Visa and Emirates ID, the period of validity of which should be no less than three months or more from the date of the departure from the Schengen Area.		
Copy of the marriage certificate duly registered in the Country of origin of the EU citizen (not older than 6 months) or a document certifying the family member status (not older than 6 months).		
Confirmed flight booking of the applicant and the EU citizen (if travelling together) or proof that the applicant is travelling to reach the EU citizen, starting at least 15 days after the day of submission of the visa application.		
<b>For Minors (Under the Age of 18):</b> <ul style="list-style-type: none"> <li>• Birth Certification of Minor</li> <li>• Authorization by both Parents / Legal Guardians (if parents are present during the application stage, to fill in parental consent at VFS stage; if parents are already in Malta, to provide a signed letter notarized/legalized by a lawyer or a notary public in Malta).</li> <li>• Copy of Passport Data page of both Parent/s / Legal Guardian/s showing the signature of the bearer.</li> <li>• In Case of guardianship, documentary evidence proving the status is mandatory.</li> </ul>		

#### Notes:

- Schengen Visa processing normally takes 14 days. Kindly ensure all required documents are in order and procedures followed to avoid delays.
- The applicant has confirmed that he/she has no other supporting documents to submit. If the applicant is unable to provide all the relevant required supporting documents with his/her visa application on the day of appointment, the applicant will have **ONLY** until the follow working day to submit his/her visa application with entire list of relevant required supporting documents.
- The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all the necessary documents may result in the application being refused. He/she has chosen to proceed with the application.

#### Remarks:

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I hereby confirm I have taken note of the above-mentioned information and affixing my signature below.

Applicant's Signature : \_\_\_\_\_

Date : \_\_\_\_\_

VFS Submission Officer : \_\_\_\_\_

**All Visa Applications must be submitted in person at the Visa Application Centre, UAE at:**

<b>Abu Dhabi</b>	<b>Dubai</b>
Joint Visa Application Center, Level B2, TheMall World Trade Centre, Khalifa Bin Zayedthe First Street, Abu Dhabi, UAE	Joint Visa Application Center, Wafi Mall, Level 2 Falcon Wing, Phase2,Umm Hurair 2, Dubai, UAE

Website: <https://visa.vfsglobal.com/are/en/mlt>

Email: info.maltadubai@vfshelpline.com

Call Center Number: +971-4-2055990

Submission time: 0900 – 1500 (Monday Friday)