

# CHECKLIST VISA APPLICATION

## CARIBBEAN PARTS OF THE KINGDOM OF THE NETHERLANDS

- Valid travel document** issued less than 10 years ago, with 2 blank pages and a validity exceeding the applicant's stay by at least three months.
- Completed application form**, signed and dated.
- Recent passport picture**
- Itinerary**
- If applicable, Caribbean Carpet (CC) letter** on CC-approved company's letterhead, signed by a designated contact person at the company, and mentioning the name of the applicant and purpose of travel.
- For business visit:**
  - Hotel reservation for the duration of the visit.
  - Letter from inviting company and employer support letter, both on company letterhead
- For visit to family/friends:**
  - Invitation/Guarantor letter issued and certified by .....
  - Three recent bank statements or pay stubs (from inviter, if financially responsible for applicant).
- For tourism:**
  - Hotel reservation with hotel's complete address.
  - Three recent bank statements or pay stubs.
- Proof and copy of residency status/legal stay:** ARC / PRC / Visa, type: \_\_\_\_\_
- Copy of passport** holder page, previously issued visa(s).
- If applicant is minor:** copy of birth certificate, declaration of consent parents, and copy passport parents.
- Travel medical insurance** with minimum coverage of € 15.000.
- If employed:**  
Employer letter stating: position, duration of employment, income, and approved period of leave.
- If self-employed:**
  - Business license/registration.
  - Recent tax return form.
- If unemployed:**
  - Three recent bank statements.
- If student:**
  - Proof of school registration.
  - Three recent bank statements.
  - If minor traveling outside school holidays, written approval from school.