Kingdom of the Netherlands

Checklist for visa application | Tourism

Applications should be submitted in person (also babies and children) and the following documents must be submitted:

- For every document, you must provide the original and one copy.
- The documents are to be presented in (or translated to) Dutch, English, French or Spanish.
- The documents submitted will not be returned. Only the travel document will be returned.

1. Application

1.1 A completed and signed Schengen visa application form.

- ☐ Yes
- ☐ No
- ☐ Remarks

2. Travel Documents

2.1 A passport or other travel document.

- ☐ Yes
- ☐ No
- ☐ Remarks

2.2 A copy of all pages of the passport.

- ☐ Yes
- ☐ No
- ☐ Remarks

Please note:

- Your passport or travel document must be valid for at least 3 months from the date on which you leave the Schengen area.
- Your passport or travel document must have at least 2 empty visa pages.
- Your passport or travel document cannot have been issued more than 10 years ago.

Additional documents for minors (under 18):

2.4 The written consent of the parents/legal guardians should be required only if the minor travels alone or only with one parent. Exceptions are made if the single parent with whom the minor is to travel holds the sole custody.

- ☐ Yes
- ☐ No
- ☐ Remarks

2.5 For minors travelling alone, contact of the minor's parents/legal guardians at destination.

- ☐ Yes
- ☐ No
- ☐ Remarks

3. Evidence of legal residence

3.1 Proof of legal residence.

- ☐ Yes
- ☐ No
- ☐ Remarks

4. Photo

4.1 A passport photo that meets Dutch passport requirements. This photo cannot have been taken more than 6 months ago and must bear a clear resemblance.
See: photo guidelines.

- ☐ Yes
- ☐ No
- ☐ Remarks

5. Proof of travel

Note: make travel reservations which you can cancel, in case your visa request will be refused.

5.1 Round trip reservation or ticket.

- ☐ Yes
- ☐ No
- ☐ Remarks

5.2 Evidence of accommodation during the visit(s):

- Confirmation of accommodation provided by the host company; or
- A hotel reservation, or proof of sufficient means to cover accommodation; or
- Confirmation of private accommodation, stating that the costs will be covered by the host; or
- Proof of rental or ownership of property.

- ☐ Yes
- ☐ No
- ☐ Remarks

5.3 Evidence of means of subsistence during the visit(s) to the territory of the Member States:
- Bank account statements for the last three months; and
- Costs being covered by the inviting/sending organisation (see proof of sponsorship form); or
- Costs being covered by a private individual (and proof of the sponsors means) (some Member States require a specific national form); or
- Other financial means available during the visit (international credit card statements, touristic allowance, etc.).

☐ Yes
☐ No
☐ Remarks

5.4 Evidence of socioeconomic stability (enabling assessment of the applicant's intention to leave the territory of the Member States before expiry of the requested visa):
- Government officials: act of appointment;
- Employees: certificate of employment or recent employment contract and pay slips for the last three months, certificate of affiliation to the national social security scheme (CNSS) and holiday leave/duty travel authorisation from an employer;
- Farmers: proof of status, farmer's card and most recent declaration of annual income or title of property;
- Pensioners: proof of receipt of a retirement pension;
- Students: evidence of the parents' social or employment status and, where applicable, school attendance certificate or student card.

☐ Yes
☐ No
☐ Remarks

5.5 Hotel reservation.

☐ Yes
☐ No
☐ Remarks

5.6 Proof of rental ow ownership of property in the country of destination.

☐ Yes
☐ No
☐ Remarks

6. Proof of health insurance

6.1 The insurance policy has been taken out in your name.

☐ Yes
☐ No
☐ Remarks

6.2 Your insurance is valid throughout the Schengen area and for the duration of your stay.

☐ Yes
☐ No
☐ Remarks

6.3 At least € 30.000 of medical costs are reimbursed, including hospital care, emergency treatment and repatriation (including in the event of death).

If your insurer will not provide an official document of this nature, you should take out travel insurance with appropriate medical coverage for this trip with one that does.

- ☐ Yes
- ☐ No
- ☐ Remarks

7. Visa

7.1 A visa, residence permit or passport which gives entry to your final destination after your visit to the Schengen area.

- ☐ Yes
- ☐ No
- ☐ Remarks

8. Payment

8.1 Payment of the visa fee.

- ☐ Yes
- ☐ No
- ☐ Remarks

Please be aware of the following:

- You will not have your passport in your possession during the process of the visa application.
- An application without the complete set of documents according to the above mentioned checklist may result in a rejection of your visa application.
- In case of refusal, visa fees are not refundable.

List of documents to be presented by visa applicants from Tunesia according to the Commission Implementing Decision of 06-05-2019 by the European Commission, in conformity with the list of supporting documents.