



UK - DOCUMENT CHECKLIST SCHENGEN VISA

FAMILY/FRIEND VISIT/BUSINESS/STUDY/CULTURAL EVENTS/TOURISM

The documents must be provided in:

- A4 format only. No staples or pins. If not specified otherwise, copies are accepted.
- No supporting documents will be returned.

Print out this list, tick off the boxes in the left column and sign.

I. GENERAL REQUIREMENTS

☐ Original passport issued in the last 10 years and valid for min. 3 months after the intended travel & containing at least two blank pages.	☐
☐ A signed print out of the Harmonised application form from the UDI online application portal - https://www.udi.no/en/	☐
☐ One photo no older than six months and not edited (https://www.udi.no/en/word-definitions/photopassport-photo/)	☐
☐ Share Code to prove your immigration status in the UK (https://www.gov.uk/view-prove-immigration-status) to document your residence status and show validity at least one month beyond the intended departure from Schengen	☐
If you are employed:	
☐ Recent, official and signed letter from your employer and	☐
☐ pay slips for the last three months.	☐
If you are self employed	
☐ Recent, official and signed letter from an accountant, banker or solicitor documenting your business in the UK and	☐
☐ self-assessment form edited by revenue and customs authorities.	☐
If you are a student:	☐
☐ Recent, official and signed letter from school, college or university in the UK	
☐ UK bank account statements in your name for the last three months and showing the current balance to show that you have at least 500 NOK per day and if you do not have sufficient funds you may:	☐
☐ If you are sponsored by a person or a company in Norway, such proof of sponsorship must be given through UDIs official sponsorship form (https://www.udi.no/en/word-definitions/sponsor-for-visitors/)	☐
☐ If you are financially supported by your spouse or parents, you must provide their bank statements (showing 500 NOK per day/per person), proof of the family ties (biadata page of the passport and certificate of relationship) and a letter confirming that they are supporting you and are travelling with you	☐
☐ Credit card account statement in your name	☐
☐ Proof of accommodation If you are sponsored by a person or company in Norway, such proof must be given through UDIs official sponsorship form https://www.udi.no/en/word-definitions/sponsor-for-visitors/	☐
☐ Proof of reserved round trip ticket to UK or proof of onward travel (if not returning to the UK). If travelling to multiple countries, all means of transport must be provided.	☐
☐ Travel medical insurance valid for the entire trip and the entire Schengen area, with coverage of at least EUR 30,000	☐
MINORS UNDER 18 YEARS	
All minors (children under 18 years): ☐ birth certificate	☐
For minors travelling alone or with only one parent:	
a) ☐ original passports of both parents, or certified copy of the biadata page of the passports;	☐
b) ☐ proof of consent of parental authority or legal guardian; and	☐

c) ☐ British school certificate.	☐
In the case of sole custody, the following documents must be submitted:	
a) ☐ birth certificate mentioning one parent;	☐
b) ☐ death certificate of absent parent; or	☐
c) ☐ court ruling	☐
OPTIONAL	
☐ If you want another person to represent you during the case process, you must give the person a power of attorney .	☐

II. DOCUMENTS DEPENDING ON THE PURPOSE OF YOUR VISIT

A) FAMILY/FRIEND/ROMANTIC VISITS	
☐ Copy of the biodata page of the passport/residence permit of the host in Norway and	☐
☐ invitation if no sponsorship form has been submitted and	☐
☐ proof of family relationship (if you are related to the person you are visiting)	☐
B) BUSINESS/CULTURAL VISITS	
☐ an invitation from a company or an authority in Norway to attend meetings, conferences, or cultural events; or	☐
☐ documents that show the existence of trade relations/work relations; or	☐
☐ entry tickets or registration for fairs and congresses or events in Norway	☐
C) FOR STUDY/PROFESSIONAL TRAINING VISITS	
☐ a certificate of enrolment at an educational establishment for the purposes of attending vocational/ theoretical courses or internship agreement, and	☐
☐ student card or certificate of the courses to be attended	☐
D) FOR TOURIST VISITS	
☐ confirmed hotel bookings for the full stay in Norway (and other Schengen countries), or	☐
☐ booking confirmation of a tour/cruise or any other appropriate document	☐

Applicant's remarks (if any):	
<i>I have been made aware of the general processing time, including the additional courier lead times.</i>	
<i>I have been informed that all required documents must be submitted, otherwise the application may be rejected.</i>	
Name Applicant Signature	Date
VFS' remarks:	
VFS staff name signature	Date