

邀请方为外交官的申请人办理签证指引

I. 签证申请所需材料

- 1) 签证申请表
- 2) 1张照片
- 3) 护照
- 4) 签证费
- 5) 医疗保险
- 6) 邀请函及外交官证复印件（扫描件/复印件/传真件）

以下材料无需递交：机票，银行流水，在职证明

II. 申请签证的方式

- 1) 申请人递交申请方式有以下两种：
 - 使馆递交：无需预约，仅需支付签证费
 - 签证中心递交：无需预约，需额外支付服务费。
- 2) 申请人可根据自身情况选择递交方式

III. 签证受理过程

- 1) 通常会在递交申请后五个自然日内出签。

IV. 签证的颁发

- 1) 签证的有效期及逗留时间总长需以邀请函及上一次签证的合法使用为基础
- 2) 领事将会根据以下标准颁发签证：
 - 申请人为家庭成员：
 - 1) 多次入境，有效期最长达6个月（近亲属首次申请）
 - 2) 多次入境，有效期最长达1年（近亲属且此前持有至少一次签证）

“家庭成员”指配偶，父母，儿女，配偶的儿女，兄弟姐妹，祖父母，孙子孙女及养父母。

- 申请人为非家庭成员：
 - 1) 三个月内一次或多次入境（申请人首次申请）
 - 2) 多次入境，有效期最长达1年（申请人此前持有至少一次签证）

Visa guidance for guests of diplomatic mission

I. List of documents required for visa application

- 1) Visa application



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- 2) 1 photo
- 3) passport
- 4) visa fee
- 5) medical insurance
- 6) invitation + copy of diplomatic ID (scan, copy, fax)

For the categories of person visiting diplomats visas are issued according to the simplified procedure without requiring any other justification, invitation or validation concerning the purpose of journey. Thus, following documents will not be required: flight tickets, bank statement, certificate of employment

II. Practical modalities for lodging an application

- 1) There are two ways to apply for a visa:
 - at the Consulate- no appointment required. Only visa fee to be paid.
 - at Visa Application Centre- additional service fee will be charged. No appointment is required. Application can be filled at VAC.
- 2) Applicant decides which option is most comfortable

III. Decision on the application

- 1) Usually application will be decided not later than within 5 calendar days of the date of the lodging of an application

IV. Issuing of the visa

- 1) The period of validity of a visa and the length of the stay shall be based on the invitation and lawful use of previous visas
- 2) As a good standard our consular posts will follow below practice on issuance visas:
 - for family members:
 - 1) multiple-entry visas with the term of validity of up to 6 months (for the close relative applying for the first time),
 - 2) multiple-entry visas with the term of validity of up to 1 year (for the close relative that obtained at least one visa).

"Family members" refers to spouses, parents, sons, daughters, spouses of sons or daughters, brothers, sisters, grandparents, grandsons, granddaughters and parents-in-law.

- for person not being family members:
 - 1) one-entry or double-entry visas entrance within 3 months period (for person applying for the first time),
 - 2) multiple-entry visas with the term of validity of up to one year (for the person that obtained at least one visa).



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