## **CHECKLIST FOR POLISH SCHENGEN VISA – TOURISM, VISTING FAMILY/FRIENDS**

Name:	Contact No:
Passport Number:	E-mail address:

Prepare all the necessary documents listed below before you deliver the application, otherwise the application might be refused by the Embassy/Consulate General of the Republic of Poland. While the visa application is being processed, the applicant's passport remains at the Embassy/Consulate General of the Republic of Poland.

## THE APPLICATION MATERIAL SHOULD BE PLACED IN THE FOLLOWING ORDER:

1. PASEPORT: issued within the previous 10 years; valid 3 months after the intended date of departure from the Schengen territory; at least two 2. VISA APPLICATION 2. VISA APPLICATION FORM WITHOUT BLANKS, SIGNED BY THE APPLICANT - in case of minors by a person exercising parental authority or legal gardianship 2. 2. ONE COLOR PHOTO - specifications: passport type, white background 35mm x 45mm, no more than 6-month-old CHECKLIST 2. A PROOF OF INTENDED MEANS OF TRANSPORT AND ITINERARY 5. TRAVEL MEDICAL INSURANCE (TMI) - original certificate of TMI https://www.gov.pl/attachment/446/7743f.f589.4fb0.94f4.0d229cb96dca issued by a company from the list of approved Indian insurance companies of the consular posts of Schengen states (handwritten certificates will not be accepted; the name of the insured should be written in tain alphabet; TMI must be valid in the Schengen area and for the entire duration of stay, the TMI's minimum coverage is 30.000 euro and it must core costs of any emergency medical treatment, hospitalization and repatriation (including in case of death). Name of the insurance company:	REQUIRED DOCUMENTS	YES	NO
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- copy of identification document(s) (with signature and photograph) of the parent(s)/guardians having custody/guardianship of the applicant.         8. STUDENTS:       - certificates of the establishment at which the applicant is enrolled         8. ACCOMODATION - document confirming the booking of appropriate accommodation for the intended period of stay in Poland / Member States. Proof of accommodation: - Hotel reservations, rental of holiday home or campus residence reservation. If the applicant intends to stay with a family member or a friend, proof of sponsorship and/or private accommodation from the host. If the applicant is travelling to several Member States, proof of accommodation in each of them.         9. PROOF OF FINANCIAL MEANS			
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10. ADDITIONAL DOCUMENTS - applicants are allowed to submit additional documents that they consider useful to explain/justify the trip	business		

I hereby confirm that I am aware of the fact that:

- 1. The Embassy/Consulate General of the Republic of Poland reserves the right to request additional information/documentation and, if deemed necessary, to interview the applicant.
- 2. Applications shall be decided on within 15 calendar days of the date of the lodging. That period may be extended up to a maximum of 45 calendar days.

Date, place	Name & Signature of Inquiry Officer/ Date	Applicant's Signature
ADDITIONAL COMMENTS:		

Name & Signature of Inquiry Officer/ Date .....