Admissibility of an application

- The application should be lodged maximum 6 months to minimum 15 days prior to the travel date.
- Applicant should visit the visa application centre with the valid Visa application form which should be duly filled and signed by the applicant.
- The travel document (Passport):
 - validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States. However, in a justified case of emergency, this obligation may be waived.
 - shall contain at least two blank pages;
 - shall have been issued within the previous 10 years.
- Photograph shall be in accordance with the standards set out in Regulation (EC) No 1683/95.
- > The biometric data of the applicant shall collected.
- > Applicant shall pay a visa fee.

*Note: For further details, please refer to article no 19 in Schengen Visa code.