



Embaixada de Portugal  
Cairo

## SCHENGEN VISA - Required Documents

General documents required	
1	<b>Visa application form</b> , fully filled out, signed, and dated
2	2 photos with white background, not older than 6 months
3	Original and copy of the passport, covering the last 7 years, with copies of the biometric data page and all pages containing previous visas. The passport must have at least two blank pages and be valid for 3 more months after the intended date of exit of the Schengen space.
4	Travel reservations and itinerary (depart and return non-paid ticket)
5	<p>Proof of accommodation in Portugal: prepaid hotel reservation or private accommodation <b>or</b> confirmation of a hotel reservation or of private accommodation.</p> <p>The applicant must provide proof of sufficient financial means to cover accommodation costs.</p> <p>If staying with friends or family members, a <b>statement of responsibility</b> must be provided, fully filled out, signed and dated. Proof of family relationship, of housing conditions and of financial means by the host may be requested.</p>
6	<p>Travel medical insurance policy with a minimum of 30,000 Euros coverage for emergency medical expenses.</p> <p>Proof of additional coverage may be requested in cases where the insurance policy doesn't cover specific expenses and/or activities (ex.: sports or martial arts activities)</p>
7	Financial means for expenses incurred during the trip and stay: original bank account statements showing activity during the last 6 months <b>or</b> proof of other assets (ex.: credit account, which must be accompanied by a bank statement confirming ownership of the card, its validity abroad and the availability of the funds.
8	For non-Egyptian nationals: proof of legal residence in Egypt valid for 3 more months after the intended date of exit of the Schengen space.
9	<p>For first-time applicants or those who have lost their passport: the Mogamma Certificate must be provided, indicating if the applicant has had previous passports and detailing previous movements and travels abroad.</p> <p>The Certificate is issued by the competent Egyptian authorities.</p>
10	<p><i>Kid Aely</i> family register, proving family ties and marital status in Egypt.</p> <p>The register is issued by the competent Egyptian authorities.</p>
11	For Employees: statement issued by the employer confirming the employment and specifying the date of recruitment, the position held, and the salary received.
12	For Business Owners: original copy of the commercial registry and tax card.
13	For Minors travelling alone: notarized certificate confirming the consent of both parents or legal guardian(s) to the minor's travel. Copies of the parents' or legal guardian(s)' passports and the minor's birth certificate must also be presented.



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	For Minors travelling with one parent or legal guardian: notarized certificate confirming the consent of the non-accompanying parent or legal guardian to the minor's travel. Copy of the parent or legal guardian's passport and the minor's birth certificate must also be presented.
<b>Specific documents required</b>	
14	<b>Tourism</b> If the applicant is an employee: confirmation of leave approval (included in the proof of employment) If the stay in the Schengen space includes more than one Member-State: travel itinerary
15	<b>Business and professional motives</b> Official invitation from the inviting company (on official company paper, stamped and signed) containing the following information: <ul style="list-style-type: none"><li>- the full address of the company and contact persons</li><li>- nature of the business</li><li>- name and position of the person signing the invitation</li><li>- purpose and duration of the visit</li><li>- person or entity who will bear the applicant's travel and living expenses</li></ul> Information to be provided by the sending company: <ul style="list-style-type: none"><li>- recent copy of the company's commercial registry or tax card</li><li>- statement on official company paper, stamped and signed, containing the following information:<ul style="list-style-type: none"><li>- full address of the company and contact persons</li><li>- name and position of the person signing the statement</li><li>- applicant's name, position, salary and number of years employed</li><li>- purpose of the visit</li><li>- characteristics of the applicant's work contract</li><li>- person or entity who will bear the applicant's travel and living costs</li></ul></li></ul>
16	<b>Studies</b> Proof of enrolment in school/university specifying the name and duration of the course.
16	<b>Medical reasons</b> Certificate from the referring doctor in Egypt and/or a medical institution stating the kind of medical treatment or examination needed. Official document from the receiving medical institution confirming that it can perform the specific medical treatment and that the patient will be accepted accordingly, including an estimate of the cost of the treatment. Financial guarantee: confirmation of prepayment of the medical treatment or any proof of the financial arrangements made.
18	<b>Visiting family and/or friends</b>



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	<p>Personal letter of invitation, containing the following information:</p> <ul style="list-style-type: none"><li>- applicant's full name</li><li>- host's full name and address</li><li>- duration of the visit</li></ul> <p>A <b>statement of responsibility</b> must be provided, fully filled out, signed and dated.</p> <p>Copy of the host's ID card or passport, including the bio data page.</p> <p>Host's residence permit.</p> <p>Proof of residence of the host (property title deeds, rental agreements, etc) or proof of income</p> <p>The host's last three payslips or their proof of monthly income, if the host is paying for the visit.</p>
19	<p><b>Participation in cultural or sports events</b></p>
	<p>Original letter of invitation from the organiser of the event in Portugal containing the following information:</p> <ul style="list-style-type: none"><li>- name and date of the event</li><li>- detailed programme of the event</li><li>- role of the applicant in the event</li><li>- information of the body sponsoring/covering the trip, accommodation and expenses during the trip</li></ul> <p>Personalised letter from the institution sending the concerned applicant, if applicable, or one of the following:</p> <ul style="list-style-type: none"><li>- a document proving the applicant's membership in a national or other sports team</li><li>- a verbal note from the Egyptian Ministry of Sport and Youth confirming the applicant's membership in a sports association</li></ul> <p>For minors:</p> <ul style="list-style-type: none"><li>- original letter from the applicant's school mentioning the full address and telephone number of the school, permission for the absence, name and position of the person giving permission</li><li>- student card (if available)</li></ul>

**Note:**

- ✓ Documents originally issued in Arabic must be properly translated into English.
- ✓ The legal deadline for the decision on the Schengen visa application is 15 days. If a more in-depth examination of the application is required, the period may be extended to up to 45 days.
- ✓ The Embassy reserves the right to request additional information/documentation and, if necessary, interview the candidate.