



**D3 CHECKLIST: RESIDENCE VISA FOR TEACHING AND RESEARCH  
PURPOSES, CULTURAL ACTIVITY AND HIGH QUALIFIED  
PROFESSIONALS; TECH VISA PROGRAM IAPMEI, I.P.**

**Personal details of the applicant (as per the passport)**

**Name:** \_\_\_\_\_  
**Surname:** \_\_\_\_\_  
**Passport number:** \_\_\_\_\_  
**Date of birth:** \_\_\_\_\_

**Contact details of the applicant**

**E-mail address:** \_\_\_\_\_  
**Telephone no.:** \_\_\_\_\_

**Please carefully read the following information:**

- Please submit the documents in the exact order given below.
- Please do not staple any document.

**D3 VISA: What it is?**

The **D3 visa** is a residence visa for **teaching and/or research purposes** and/or **high qualified professionals**. Applicants who have been hired by a Portuguese cultural institution to develop a **cultural activity or project**, within the framework of a project recognized by the member of the Portuguese Government responsible for the area of culture or by law as of national interest are also entitled to apply for a D3 visa.

Therefore, the D3 visa is entitled to all foreign citizens (who are not nationals from Switzerland and the Member States of the European Union and/or the European Economic Area), and: a) who have been admitted as PhD students at a Portuguese high institution; or b) as researchers at a research centre recognised by the Ministry of Education and Science of Portugal; or c) that that have been hired to teach at a higher education institution in Portugal; or d) that have been hired to perform a high qualified job at a Portuguese company.

As for any residence visa, D3 visa grants two entries in Portugal to the visa holder, being valid for a period of four months (120 days). During that period, the visa holder is required to apply for a residency permit with the competent Portuguese authorities: <https://aima.gov.pt/>

**Tech Visa program or D3 visa?**

**Tech Visa** is an accreditation **program** focused on providing Portuguese companies with a fast-track system to hire highly qualified professionals from outside the Schengen area. It aims at simplifying the access to highly qualified professionals (and who are nationals of countries outside the European Union and the European Economic Area and Switzerland) to jobs at Portuguese companies, particularly in the field of technology, information, and innovation. Therefore, the Tech Visa program is mostly aimed at technological and innovative companies that are looking to attract highly qualified and specialized professionals to Portugal.

The Tech Visa program is run by IAPMEI, I.P. (the Portuguese Public Agency for Competitiveness and Innovation – within the Portuguese Ministry of Economy). Therefore, IAPMEI, I.P. is responsible for assessing and accrediting companies under the Tech Visa program. So if you are a highly qualified worker and plan to work in Portugal, find here the list of certified companies by IAPMEI, I.P. under the Tech Visa program: <https://www.vfsglobal.com/one->

**Consulado-Geral de Portugal em Goa**



[pager/portugal/india/english/pdf/empresas-certificadas-tech-visa.pdf](http://pager/portugal/india/english/pdf/empresas-certificadas-tech-visa.pdf)

**Applicants who wish to submit their visa application under the Tech Visa program and therefore have the liability agreement issued by IAPMEI, I.P. must apply for a D3 residence visa together with the documents mentioned on this checklist.**

Additional information about the Tech Visa program addressed to the companies can be found at the following hyperlink: <https://www.iapmei.pt/Paginas/Tech-Visa-en.aspx>

**Can my family members apply for the visa for accompanying family members while I apply for the D3 visa?**

**Yes.** The D3 visa does grant the right to the family member(s) of the D3 visa applicant to apply together with him/her for the visa for accompanying family members (DF). Family members of the D3 applicant do not need an appointment at VFS, although they should submit their applications at the same time as the D3 applicant and the applications shall be assessed together.

**What is the standard processing time of a D3 visa application?**

The standard processing time of a D3 visa application is 60 (sixty) days, which may be prolonged if necessary. Please note that this period starts counting **only** when the application reaches the Consulate-General of Portugal in Goa (the visa application will need up to two working days to reach the Consulate-General of Portugal in Goa) and that public holidays of the Consulate-General of Portugal in Goa as announced on its website will not count as working days.

<b><u>REQUIRED DOCUMENTS</u></b>	<b>YES</b>	<b>NO</b>
<p><b>If not otherwise noted</b>, submittal of the original documents is sufficient. Please note that the Consulate-General of Portugal in Goa does not return original documents if you do not provide a copy.</p> <p><b>Please mark on the right column if you submitted the document / form or not!</b></p>		
<p><b><u>Portuguese visa original application form</u> duly filled in and signed by the applicant.</b></p> <p>The visa application form is free of charge and can be downloaded from the website: <a href="https://vistos.mne.gov.pt/images/formulario_visto_nacional_en.pdf">https://vistos.mne.gov.pt/images/formulario_visto_nacional_en.pdf</a></p> <p>Each applicant shall submit a complete and signed application form individually.</p> <p><b>Please submit all pages of the application form.</b></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Valid national passport:</u></b></p> <ul style="list-style-type: none"> <li>➤ Issued within the last 10 years and with at least 3 months validity after the scheduled return.</li> <li>➤ Passports with observations regarding the front data page (biographical data) will not be accepted.</li> <li>➤ Passports must have at least two empty pages to affix the visa.</li> <li>➤ Handwritten passports or passports that contain a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed will not be accepted.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>



<p><b><u>Previous passport/s:</u></b></p> <ul style="list-style-type: none"> <li>➤ If any, irrespective of its condition, bound together with rubber band, not stapled (in case lost a note is required).</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Previous Occidental visas, if any:</u></b></p> <ul style="list-style-type: none"> <li>➤ Clear photocopies of all previous Schengen Visas; if stamped on another passport, together with photocopies of the first page (bio-data) and last page of the passport.</li> <li>➤ Clear photocopies of UK, USA or Canada visas, if any.</li> </ul>	<input type="checkbox"/>  <input type="checkbox"/>	<input type="checkbox"/>  <input type="checkbox"/>
<p><b><u>Previous refused visas, if any:</u></b></p> <ul style="list-style-type: none"> <li>➤ If you have been refused a visa by an Embassy or High Commission, <b>a refusal notice or a written explanation about the reasons of refusal is needed.</b></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Proof of legal residence:</u></b></p> <ul style="list-style-type: none"> <li>➤ If the applicant is not a national of India, evidence of his/her legal residence in this country (residence permit) must be submitted.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>2 passport size pictures:</u></b></p> <ul style="list-style-type: none"> <li>➤ White background, not older than 6 months (size 35-40 mm in width, not copied or scanned picture).</li> <li>➤ One picture must be pasted on the application.</li> <li>➤ One picture has to be clipped on the last page of the passport. Stapled or pinned pictures cannot be accepted.</li> <li>➤ For more details refer to: <a href="https://www.icao.int/Security/mrtd/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf">https://www.icao.int/Security/mrtd/Downloads/Technical%20Reports/Annex A-Photograph Guidelines.pdf</a></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Personal covering letter:</u></b></p> <ul style="list-style-type: none"> <li>➤ Original letter in which the applicant introduces themselves, explains the reasons for applying for a D3 visa and clearly identifies the area(s) and field(s) of work he/she has experience in. In case the applicant is submitting his/her application as part of the Tech Visa program, he/she should mention it in the covering letter. The covering letter should also state the names and passport numbers, and relation to accompanying travellers. If applying through another Mission, details should be provided.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Proof of financial resources</u></b> for the period of at least six months, under the provisions laid out on the n.º 2 of article 2 of Ordinance n.º 1563/2007, of 11 December. For such purpose, applicants must submit the original bank statements (stamped and signed by the bank) of the previous six months as well as the ITRs of the previous three years.</p> <p>Applicants can be exempted of submitting such proof of financial resources, in case the employment contract or services agreement is in line with the requirement mandatory for a D3 visa, as stated herewith: the employment contract (or employment promised contract) signed for at least 12 months mentions a salary which is 1,5 times the national average gross annual salary or three times the index value of social</p>	<input type="checkbox"/>	<input type="checkbox"/>



<p>support – IAS (1527,78 euros/month); or, should the professional activity belong to the major groups 1 and 2 of the International Standard Classification (CITP), the salary threshold set out above must be at least 1,2 times the national average gross annual salary or twice the value of the IAS (1018,52 euros/month).</p> <p>Proof of the financial resources may be also waived off upon the presentation of a term of responsibility, in original, signed by either the Portuguese citizen or a foreign citizen legally living in Portugal, responsible for the company hiring the qualified worker, through which he/she declares to be able to support the visa applicant by providing food and accommodation in Portugal, as well as to pay any repatriation costs in case of irregular stay. The document can be downloaded here: <a href="https://vistos.mne.gov.pt/images/termo_responsabilidade_aima_2024_2.pdf">https://vistos.mne.gov.pt/images/termo_responsabilidade_aima_2024_2.pdf</a></p> <p>To be considered valid, the document and the signature of the citizen who signs it must be duly recognised by a lawyer or notary or registry office authorised to carry on activities in Portugal. A copy of the Portuguese citizen's ID, who signs the document, must also be submitted, or, should the document be signed by a foreign citizen legally living in Portugal, a copy of his/her residence card is mandatory.</p>		
<p><b><u>Travel Insurance (original):</u></b></p> <ul style="list-style-type: none"> <li>➤ Please refer to the list of approved Indian travel insurances:</li> <li>➤ <a href="https://www.vfsglobal.com/one-pager/portugal/india/english/pdf/updated_tmi_iist.pdf">https://www.vfsglobal.com/one-pager/portugal/india/english/pdf/updated_tmi_iist.pdf</a></li> <li>➤ Minimum coverage of 30,000 Euro / 50,000 USD / 50,000 CHF per person.</li> <li>➤ Coverage of all expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment.</li> <li>➤ The insurance must cover the entire stay in Portugal.</li> <li>➤ The document must be original and should have a QR code to be verified, to be considered valid.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Transport document/flight reservation:</u></b></p> <ul style="list-style-type: none"> <li>➤ Flight reservation with the name of the traveller, showing the date of entry in Portugal.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Police Clearance Certificate issued by the competent authority</u></b> of the country of the applicant's nationality or of the country where the applicant has resided for over a year. Please note:</p> <p>a. <b><u>Applicants from India or Indian nationals:</u></b> the Police Clearance Certificate (PCC) should be issued from the nearest Regional Passport Office. This document must be apostilled (Hague Apostille). The PCC is only considered valid for upto three months from the date of issue and should be presented in original. For further information, kindly check the official information provided by the Indian authorities: <a href="https://www.mea.gov.in/apostille-menu.htm">https://www.mea.gov.in/apostille-menu.htm</a></p>	<input type="checkbox"/>	<input type="checkbox"/>





<p><b><u>Applications under the Tech Visa program run by IAPMEI, I.P.:</u></b> Applicants shall submit the <b>Liability Agreement</b> issued by IAPMEI, I.P., in which there is mentioned a verification code, the identification data of the applicant and the commitment statement addressed to the Tech Visa certified company. The Liability Agreement shall be valid (not expired) when the applicant submits the application.</p> <p>The Liability Agreement is a mandatory document for the instruction of a visa or residence permit application in compliance with the provisions of article 61 (1) (c) and article 90 (1) (c) of law 23/2007 of July 4, amended by law 29/2012 of August 9, law 56/2015 of June 23, law 63/2015 of June 30, law 59/2017 of July 31 and law 102/2017 of August 28.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Birth certificate</u></b></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Additional documents the applicant wants to submit (please note that VFS is not authorized to refuse acceptance of documents the applicant wants to submit but are not mentioned on the checklist):</b></p>		
<p><b>General remarks of the Consulate-General of Portugal in Goa:</b></p> <ul style="list-style-type: none"><li>➤ Submission of the above-mentioned mandatory documents does not guarantee that a visa is granted. The required documents have to be submitted with the visa application (documents sent through e-mail or post to the Consulate-General of Portugal in Goa are not accepted, unless if required).</li><li>➤ The Consulate-General of Portugal in Goa reserves the right to ask for additional documents and/or for a personal interview. The Consulate-General of Portugal in Goa is not however obliged to ask for submittal of documents already mentioned on this list before denying an application.</li><li>➤ Submission of incomplete documentation may result in the rejection of an application.</li><li>➤ Please note that the standard processing time of a D3 visa application is of 60 (sixty) days. This period starts counting <b>only</b> when the application reaches the Consulate-General of Portugal in Goa (the visa application will need up to two working days to reach the Consulate-General of Portugal in Goa) and that public holidays of the Consulate-General of Portugal in Goa as announced on its website will not count as working days.</li><li>➤ This period can be prolonged by the Consulate-General of Portugal in Goa if deemed</li></ul>		



- necessary for a personal interview, scrutiny/verification documents, among other reasons.
- Visa applications should be submitted in advance to ensure time for competent authorities to deliver a decision.
- A booked flight ticket does not result in a preferred processing of the application.
- All documents, forms and declarations must be submitted either in Portuguese or English. All documents, forms and declarations not in Portuguese or English have to be submitted with proper Portuguese or English translation. Failing to provide proper translation will result in the document, form or declaration considered "missing".
- The refusal of the visa application does not entail the reimbursement of the visa fees.
- Consult the legislation in force at the following hyperlink:  
<https://vistos.mne.gov.pt/en/national-visas/national-legislation>

**Declaration of the visa applicant (to be signed by the parent(s) submitting the application if applicant is a minor)**

I have taken note of the general and special remarks as mentioned on checklist.

I have been informed that VFS Global does not have any influence on the decision about a visa application and only the information provided by the Consulate-General of Portugal in Goa must be taken as official.

I confirm that the VFS officer has noted all documents submitted by me and that I want the application in its present form to be forwarded to the Consulate-General of Portugal in Goa. I am aware that original documents not submitted with a copy will be kept by the Consulate-General of Portugal in Goa.

**Date:**

**Name, Surname of the applicant:**

**Passport number:**

**Signature of the applicant:**

**Confirmation of VFS on the day of submittal**

**Date of submittal:** \_\_\_\_\_

**VFS VAC in** \_\_\_\_\_

Application submitted:

I confirm that above this checklist has been filled out together with and signed in front of me by the applicant at today's appointment at the above VAC.

**VFS Officer Full Name:** .....

**Signature:** .....