

## VFS PORTUGAL

	E2 – TEMPORARY STAY VISA IN THE FRAMEWORK OF TRANSFER OF NATIONALS TO STATE PARTIES TO THE WORLD TRADE ORGANIZATION (WTO), INTRA-CORPORATE TRANSFERS AND FOR SERVICE PROVIDING OR PROFESSIONAL TRAINING PURPOSES	Yes	No
1	Filled Visa Application Form (available at <a href="https://www.vistos.mne.pt/en/visa-application/apply-for-a-visa">https://www.vistos.mne.pt/en/visa-application/apply-for-a-visa</a> ).		
2	Passport valid for an additional 3 months following the duration of the intended stay.		
3	Two identical passport photographs, up-to-date and in good condition, allowing proper identification		
4	Travel reservation ensuring the return of the applicant to the home country.		
5	Valid travel insurance covering necessary medical expenses, including emergency assistance and repatriation.		
6	Form authorizing Serviço de Estrangeiros e Fronteiras - SEF (Portuguese Immigration and Border SEF) to consult your Police Clearance Certificate (form available at VFS website).		
7	Police Clearance certificate from the applicant's country of origin or country of residency for over one year – the Police Clearance certificate is only considered valid up to three months after the date of issuance. Older PCC's will not be accepted (minors under 16 years of age are exempt from producing any criminal record related document). (PCC should be Apostille from MEA).		
8	Proof of means of subsistence (can be proved through the relevant work contract, transfer agreement)		
9	Document certifying that the transfer is occurring within the same company or corporate group, that the applicant is a member of the company for at least one year, and that the host institution is providing similar services to those provided by the institution from which the applicant is being transferred.		
10	Work contract or terms of work under the transfer arrangement.		

Note: (1) Applicant could be asked for additional documents or may be called for an Interview if desired by The Embassy of Portugal, New Delhi. (2) The visa fee, according to Schengen regulations, is non-refundable. (3) Carry All documents in Original at the time of interview. (4) National Visas require a consultation of one or more authorities in Portugal, therefore the Embassy and those authorities require at least 30 working days after the visa is submitted or after interview (if the same is requested by the Embassy) to process the visa application.

Declaration: I confirm that I have submitted only the above ticked documents.

Name: \_\_\_\_\_ Passport No.: \_\_\_\_\_

Applicant's date of birth \_\_\_\_\_ Interview Date \_\_\_\_\_

Travel date: \_\_\_\_\_ Contact No. \_\_\_\_\_

Email ID \_\_\_\_\_

Comments (if Any):

Application Submitted by: ..... Sign..... VFS

Staff: Name ..... Date: .....