



**D2 CHECKLIST: RESIDENCE VISA FOR ENTREPRENEURS,  
INDEPENDENT PROFESSIONAL ACTIVITY FOR LIBERAL  
PROFESSIONALS AND STARTUP VISA PROGRAM (IAPMEI, I.P.)**

**Personal details of the applicant (as per the passport)**

**Name:** \_\_\_\_\_  
**Surname:** \_\_\_\_\_  
**Passport number:** \_\_\_\_\_  
**Date of birth:** \_\_\_\_\_

**Contact details of the applicant**

**E-mail address:** \_\_\_\_\_  
**Telephone no.:** \_\_\_\_\_

**Please carefully read the following information:**

- Please submit the documents in the exact order given below.
- Please do not staple any document.

**D2 VISA: What it is?**

The **D2 visa** is a residence visa aiming at entrepreneurs and foreign nationals who wish to establish their professional independent activity in Portugal and/or have been hired as service providers (within the range of liberal professionals) by a service provider or a company in Portugal.

Since the term 'liberal professions' is understood differently in different Member States of the European Union, for the purpose of the D2 visa application, a **liberal profession is** considered as follows: "**liberal professions provide intellectual services based on a specific professional qualification or skill. These services are provided personally and rest on a relationship of trust. Members of the liberal professions carry out their activity autonomously and on a professionally independent basis. They are characterised by a professional ethos, have an obligation to the interests of their client, are required to act in the public interest and are subject to a system of professional organisation and oversight**" (as defined in the Rome Manifesto adopted by the European and Economic Social Committee in 2017). Hence, the liberal profession is "**of a marked intellectual character, requiring a high-level qualification and are usually subject to clear and strict professional regulation. In the exercise of such an activity, the personal element is of special importance and such exercise always involves a large measure of independence in the accomplishment of the professional activities**" (as defined by the judgment issued by the European Court of Justice in the case "C-267/99, Adam./Administration de l'enregistrement et des domaines de Luxembourg").

As for any residence visa, the D2 visa grants two entries in Portugal to the visa holder, being valid for a period of four months (120 days). During that period, the visa holder is required to apply for a residency permit with the competent Portuguese authorities: <https://aima.gov.pt/>

**StartUp Visa Program established by IAPMEI, I.P.**

The **StartUp Visa Program** is an accreditation program focused on supporting and promoting entrepreneurship and innovation in Portugal, aiming to attract foreign investment, talent and capacity for innovation to the country. The StartUp Visa Program has been established by IAPMEI, I.P. (the Portuguese Public Agency for Competitiveness and Innovation – within the Portuguese Ministry of Economy) and is particularly aimed at young entrepreneurs from all over the world who wish to open an innovative company or work for a Portuguese StartUp certified by IAPMEI, I.P., in



the framework of this program. Therefore, IAPMEI, I.P. is responsible for assessing and accrediting **the StartUps** under the **StartUp Visa Program**. So if you are a **young entrepreneur planning** to work with one of the StartUp Visa Certified Incubators by IAPMEI, I.P., find here the list of certified incubators by IAPMEI, I.P., under the StartUp Visa Program: [https://www.iapmei.pt/getattachment/Paginas/StartUP-Visa-en/StartUP-Visa\\_Incubadoras-Certificadas\\_PUB\\_PT\\_EN\\_atualizacao\\_08jul2022.pdf.aspx?lang=pt-PT](https://www.iapmei.pt/getattachment/Paginas/StartUP-Visa-en/StartUP-Visa_Incubadoras-Certificadas_PUB_PT_EN_atualizacao_08jul2022.pdf.aspx?lang=pt-PT)

**Applicants who wish to submit their D2 visa applications under the StartUp Visa Program should have the Statement form issued by IAPMEI, I.P., and must submit it together with the other mandatory documents mentioned on this checklist.**

**a. Eligibility criteria (established by IAPMEI, I.P.)**

International entrepreneurs wishing to access the StartUp Visa Program must accomplish the following criteria:

1. Intend to develop business activities to produce innovative goods and services;
2. Open or relocate companies and/or projects focused on technology and knowledge, with a perspective of developing innovative products;
3. Have the potential to create qualified employment;
4. Have the potential to attain, five years after the incubation period, a turnover of over 325.000€ per year, and/or assets value of over 325.000€ per year.

**b. Evaluation process (established by IAPMEI, I.P.)**

The evaluation of the economic and innovative potential is made based on the degree of innovation, the scalability of the business, the market potential, the capacity of the management team, the potential for creating qualified employment in Portugal and the relevance of the applicant in the team.

The applications to the StartUp Visa Program (<https://webapps.iapmei.pt/StartupVisa/VisaEmp/Account/Login.aspx>) are directly submitted to IAPMEI, I.P., and not to the Consulate-General of Portugal in Goa. Additional information about the StartUpVisa is available here: <https://startupportugal.com/programs/startup-visa/>

**Applicants who wish to submit their visa applications under the StartUp Visa Program, should have the Statement form issued by IAPMEI, I.P., at the moment of applying for a D2 residence visa and should submit it together with the documents mentioned on this checklist. It should be noted that, although the business project and contract is approved by IAPMEI, I.P., the entrepreneur is not exempted from the legal obligation to comply with the requirements and procedures for the entry and residence in Portugal with the competent authorities.**

**Can my family members apply for the visa for accompanying family members while I apply for the D2 visa?**

**Yes.** The D2 visa does grant the right to the family member(s) of the D2 visa applicant to apply together with him/her for the visa for accompanying family members. Family members of the D2 applicant do not need an appointment at VFS, although they should submit their applications at the same time as the D2 applicant and the applications shall be assessed together.

**What is the standard processing time of a D2 visa application?**

The standard processing time of a D2 visa application is 60 (sixty) days, which may be prolonged if necessary. Please note that this period starts counting **only** when the application reaches the Consulate-General of Portugal in Goa (the visa application will need up to two working days to reach the Consulate-General of Portugal in Goa) and that public holidays of the Consulate-General of Portugal in Goa as announced on its website will not count as working days.



<b><u>REQUIRED DOCUMENTS</u></b>	<b>YES</b>	<b>NO</b>
<p><b>If not otherwise noted</b>, submittal of the original documents is sufficient. Please note that the Consulate-General of Portugal in Goa does not return original documents if you do not provide a copy.</p> <p><b>Please mark on the right column if you submitted the document / form or not!</b></p>		
<p><b><u>Portuguese visa original application form</u> duly filled in and signed by the applicant.</b></p> <p>The visa application form is free of charge and can be downloaded from the website: <a href="https://vistos.mne.gov.pt/images/formulario_visto_nacional_en.pdf">https://vistos.mne.gov.pt/images/formulario_visto_nacional_en.pdf</a></p> <p>Each applicant shall submit a complete and signed application form individually.</p> <p><b>Please submit all pages of the application form.</b></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Valid national passport:</u></b></p> <ul style="list-style-type: none"> <li>➤ Issued within the last 10 years and with at least 3 months validity after the scheduled return.</li> <li>➤ Passports with observations regarding the front data page (biographical data) will not be accepted.</li> <li>➤ Passports must have at least two empty pages to affix the visa.</li> <li>➤ Handwritten passports or passports that contain a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed will not be accepted.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Previous passport/s:</u></b></p> <ul style="list-style-type: none"> <li>➤ If any, irrespective of its condition, bound together with rubber band, not stapled (in case lost a note is required).</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Previous Occidental visas, if any:</u></b></p> <ul style="list-style-type: none"> <li>➤ Clear photocopies of all previous Schengen Visas; if stamped on another passport, together with photocopies of the first page (bio-data) and last page of the passport.</li> <li>➤ Clear photocopies of UK, USA or Canada visas, if any.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<p><b><u>Previous refused visas, if any:</u></b></p> <ul style="list-style-type: none"> <li>➤ If you have been refused a visa by an Embassy or High Commission, <b>a refusal notice or a written explanation about the reasons of refusal is needed.</b></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Proof of legal residence:</u></b></p> <ul style="list-style-type: none"> <li>➤ If the applicant is not a national of India, evidence of his/her legal residence in this country (residence permit) must be submitted.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>



<p><b><u>2 passport size pictures:</u></b></p> <ul style="list-style-type: none"> <li>➤ White background, not older than 6 months (size 35-40 mm in width, not copied or scanned picture).</li> <li>➤ One picture must be pasted on the application.</li> <li>➤ One picture has to be clipped on the last page of the passport. Stapled or pinned pictures cannot be accepted.</li> <li>➤ For more details refer to: <a href="https://www.icao.int/Security/mrtd/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf">https://www.icao.int/Security/mrtd/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf</a></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Personal covering letter:</u></b></p> <ul style="list-style-type: none"> <li>➤ Original letter in which the applicant introduces themselves, explains the reasons for applying for a D2 visa and clearly identifies the area(s) and field(s) of work he/she has experience in. In case the applicant is submitting his/her application as part of the StartUp Visa program, he/she should mention it in the covering letter. The covering letter should also state the names and passport numbers, and relation to accompanying travellers. If applying through another Mission, details should be provided.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Proof of financial resources</u></b> for the period of at least 12 months, under the provisions laid out on the n.º 2 of article 2 of Ordinance n.º 1563/2007, of 11 December. For such purpose, applicants must submit the original bank statements (stamped and signed by the bank) of the previous 12 months as well as the ITRs of the previous three years.</p> <p>For the purpose of proof of means of subsistence, the funds arising from a contract or promise of employment contract may be considered.</p> <p>Proof of the financial resources may be also waived off upon the presentation of a term of responsibility, in original, signed by either the Portuguese citizen or a foreign citizen legally living in Portugal, responsible for the company hiring the qualified worker, through which he/she declares to be able to support the visa applicant by providing food and accommodation in Portugal, as well as to pay any repatriation costs in case of irregular stay. The document can be downloaded here: <a href="https://vistos.mne.gov.pt/images/termo_responsabilidade_aima_2024_2.pdf">https://vistos.mne.gov.pt/images/termo_responsabilidade_aima_2024_2.pdf</a></p> <p>To be considered valid, the document and the signature of the citizen who signs it must be duly recognised by a lawyer or notary or registry office authorised to carry on activities in Portugal. A copy of the Portuguese citizen’s ID, who signs the document, must also be submitted, or, should the document be signed by a foreign citizen legally living in Portugal, a copy of his/her residence card is mandatory.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b><u>Travel Insurance (original):</u></b></p> <ul style="list-style-type: none"> <li>➤ Please refer to the list of approved Indian travel insurances:</li> <li>➤ <a href="https://www.vfsglobal.com/one-pager/portugal/india/english/pdf/updated_tmi_iist.pdf">https://www.vfsglobal.com/one-pager/portugal/india/english/pdf/updated_tmi_iist.pdf</a></li> <li>➤ Minimum coverage of 30,000 Euro / 50,000 USD / 50,000 CHF per person.</li> <li>➤ Coverage of all expenses which might arise in connection with repatriation for medical reasons, urgent medical attention</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>



<p>and/or emergency hospital treatment.</p> <ul style="list-style-type: none"> <li>➤ The insurance must cover the entire stay in Portugal.</li> <li>➤ The document must be original and should have a QR code to be verified, to be considered valid.</li> </ul>		
<p><b>Transport document/flight reservation:</b></p> <ul style="list-style-type: none"> <li>➤ Flight reservation with the name of the traveller, showing the date of entry in Portugal.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Police Clearance Certificate issued by the competent authority</b> of the country of the applicant's nationality or of the country where the applicant has resided for over a year. Please note:</p> <p>a. <b>Applicants from India or Indian nationals:</b> the Police Clearance Certificate (PCC) should be issued from the nearest Regional Passport Office. This document must be apostilled (Hague Apostille). The PCC is only considered valid for upto three months from the date of issue and should be presented in original. For further information, kindly check the official information provided by the Indian authorities: <a href="https://www.mea.gov.in/apostille-menu.htm">https://www.mea.gov.in/apostille-menu.htm</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Supporting documents regarding accommodation</b> (proof of private accommodation in Portugal for the period in which the visa will be valid – 120 days)</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Valid working contract signed by both parties</b> (the applicant <b>and</b> the responsible of the service provider and/or company), in original, as mentioned below according to the specific case of the applicant:</p> <p>a. <b>For independent professional activity:</b> contract of employment or written service provider proposal for liberal professionals <b>AND</b>, if applicable, declaration issued by the competent authorities certifying the applicant's professional competence and/or expertise for that liberal profession;</p> <p>b. <b>For entrepreneurs:</b> Proof that the investment operations were executed <b>AND</b> proof of financial means available in Portugal, including those obtained through a financial institution/bank in Portugal, <b>AND</b> proof of the intention to invest in Portugal;</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Applications under the StartUp Visa program run by IAPMEI, I.P.:</b> Applicants shall submit a valid <b>StartUp Visa Program Statement</b> form issued by IAPMEI, I.P. (the form is valid for 180 days from the date of issue), which certifies the conclusion of a contract with a certified incubator, in accordance with Article 6.º of Normative Order n.º 4/2018 of the Minister of Economy of Portugal, of 2 February that regulates the «<i>StartUp Visa</i>» Program.</p> <p>The Statement form is a mandatory document for the instruction of a visa or residence permit application in compliance with the provisions of article 61 (1) (c) and article 90 (1) (c) of law 23/2007 of July 4, amended by law 29/2012 of August 9, law 56/2015 of June 23, law 63/2015 of June 30, law 59/2017 of July 31 and law 102/2017 of August</p>	<input type="checkbox"/>	<input type="checkbox"/>



28.		
<b><u>Birth certificate</u></b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional documents the applicant wants to submit (please note that VFS is not authorized to refuse acceptance of documents the applicant wants to submit but are not mentioned on the checklist):</b>		
<b>General remarks of the Consulate-General of Portugal in Goa:</b>		
<ul style="list-style-type: none"><li>➤ Submission of the above-mentioned mandatory documents does not guarantee that a visa is granted. The required documents have to be submitted with the visa application (documents sent through e-mail or post to the Consulate-General of Portugal in Goa are not accepted, unless if required).</li><li>➤ The Consulate-General of Portugal in Goa reserves the right to ask for additional documents and/or for a personal interview. The Consulate-General of Portugal in Goa is not however obliged to ask for submittal of documents already mentioned on this list before denying an application.</li><li>➤ Submission of incomplete documentation may result in the rejection of an application.</li><li>➤ Please note that the standard processing time of a D2 visa application is of 60 (sixty) days. This period starts counting <b>only</b> when the application reaches the Consulate-General of Portugal in Goa (the visa application will need up to two working days to reach the Consulate-General of Portugal in Goa) and that public holidays of the Consulate-General of Portugal in Goa as announced on its website will not count as working days.</li><li>➤ This period can be prolonged by the Consulate-General of Portugal in Goa if deemed necessary for a personal interview, scrutiny/verification documents, among other reasons.</li><li>➤ Visa applications should be submitted in advance to ensure time for competent authorities to deliver a decision.</li><li>➤ A booked flight ticket does not result in a preferred processing of the application.</li><li>➤ All documents, forms and declarations must be submitted either in Portuguese or English. All documents, forms and declarations not in Portuguese or English have to be submitted with proper Portuguese or English translation. Failing to provide proper translation will result in the document, form or declaration considered "missing".</li><li>➤ The refusal of the visa application does not entail the reimbursement of the visa fees.</li><li>➤ Consult the legislation in force at the following hyperlink: <a href="https://vistos.mne.gov.pt/en/national-visas/national-legislation">https://vistos.mne.gov.pt/en/national-visas/national-legislation</a></li></ul>		



**Declaration of the visa applicant (to be signed by the parent(s) submitting the application if applicant is a minor)**

I have taken note of the general and special remarks as mentioned on checklist.

I have been informed that VFS Global does not have any influence on the decision about a visa application and only the information provided by the Consulate-General of Portugal in Goa must be taken as official.

I confirm that the VFS officer has noted all documents submitted by me and that I want the application in its present form to be forwarded to the Consulate-General of Portugal in Goa. I am aware that original documents not submitted with a copy will be kept by the Consulate-General of Portugal in Goa.

**Date:**

**Name, Surname of the applicant:**

**Passport number:**

**Signature of the applicant:**

**Confirmation of VFS on the day of submittal**

**Date of submittal:** \_\_\_\_\_

**VFS VAC in** \_\_\_\_\_

Application submitted:

I confirm that above this checklist has been filled out together with and signed in front of me by the applicant at today's appointment at the above VAC.

**VFS Officer Full Name:** .....

**Signature:** .....