

TEMPORARY STAY VISA FOR MORE OF 3 MONTHS STAY; PARTICIPATION IN STUDY PROGRAMS, STUDY EXCHANGE, UN-PAID PROFESSIONAL INTERNSHIP, VOLUNTARY SERVICE

Applicant's name and surname:		
Email address: Direct phone contact:		
Reason for traveling to Portugal:		
GENERAL REQUIREMENTS		
	YES	NO
National Visa application filled and duly signed by applicant (For minors and incapacitated, forms should be signed by the legal guardian).	<input type="checkbox"/>	<input type="checkbox"/>
2 Photos , even, passport type, recent and in good condition to identify the applicant (1 for this form).	<input type="checkbox"/>	<input type="checkbox"/>
Passport or other travel document, valid for 3 months after the estimated date of return. Photocopy of passport (biographical data).	<input type="checkbox"/>	<input type="checkbox"/>
Proof of regular situation in case of residence in a country other than the country of current nationality, which must be valid 3 months after the estimated date of return.	<input type="checkbox"/>	<input type="checkbox"/>
Valid travel insurance , covering necessary medical expenses, including urgent medical assistance and possible repatriation.	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record certificate , issued by the competent authority of the country of the applicant's nationality or of the country where the applicant has resided for over a year (except for applicants under sixteen), with the Hague Apostille (If applicable) or legalised.	<input type="checkbox"/>	<input type="checkbox"/>
Request for criminal record enquiry by the Immigration and Border Services (SEF) (Not applicable to minors under the age of sixteen).	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the return ticket .	<input type="checkbox"/>	<input type="checkbox"/>
Proof of financial resources as defined in the Ordinance nº 1563/2007, of 6 December. For the purposes of proof of means of subsistence, the means from grants, scholarships, contract or promise of employment contract must be considered. Proof of means of subsistence can be made by submitting a term of responsibility signed by the host entity for interns or workers, as well as by the organization responsible for student exchange or volunteer programs.	<input type="checkbox"/>	<input type="checkbox"/>
SPECIFIC DOCUMENTS		
Proof of exceptional circumstances; or	<input type="checkbox"/>	<input type="checkbox"/>
For study purposes for less than a year in a certified institution, or in the framework of a student exchange program, for a similar duration, the following documentation is necessary: <ul style="list-style-type: none"> • Document issued by the institution and document certifying enrolment; and • A statement signed by the host family; or, • Proof of housing. To determine means of subsistence - means obtained through grants or scholarships should be taken into consideration. Proof of means of subsistence can be produced through a statement of responsibility issued by the workers hosting entity.	<input type="checkbox"/>	<input type="checkbox"/>

For professional internship purposes , the following documents are necessary, a document issued by the company or professional training facility, officially recognized, certifying acceptance to the program, and when necessary, training contract and calendar. Proof of means of subsistence can be produced through a statement of responsibility issued by the organization hosting interns.	<input type="checkbox"/>	<input type="checkbox"/>
For volunteer work purposes , there is a minimum age requirement as set by the relevant ordinance issued by the Government entity responsible for home affairs. Additionally, the following documents are necessary: a document issued by an officially recognized institution in charge of the volunteer program, in Portugal, certifying admission to the program. Proof of means of subsistence can be produced through a statement of responsibility issued by the organization hosting volunteers.	<input type="checkbox"/>	<input type="checkbox"/>
In the framework of international commitments related to the free movement of services, the following documents are necessary <ul style="list-style-type: none"> • Service agreement contract between the third-country national and the final consumer; and • Certificate of technical qualification for the delivery of the referred service. 	<input type="checkbox"/>	<input type="checkbox"/>
ADDITIONAL DOCUMENTS FOR MINORS		
Parental authorization for the minor to travel and stay in Portugal for the period specified according to the reason for the stay.	<input type="checkbox"/>	<input type="checkbox"/>
Copy of the parent's identity card.	<input type="checkbox"/>	<input type="checkbox"/>
TEMPORARY STAY VISA FOR MORE OF 3 MONTHS STAY; PARTICIPATION IN STUDY PROGRAMS, STUDY EXCHANGE, UNPAID PROFESSIONAL INTERNSHIP, VOLUNTARY SERVICE – CPLP MOBILITY AGREEMENT		
CPLP citizens are exempted from presenting: <ul style="list-style-type: none"> • travel insurance, • means of subsistence, • return transport ticket. upon presentation of responsibility term in the following terms: <ol style="list-style-type: none"> a) Presentation of a term signed by the host entity for interns or workers, as well as by the organization responsible for student exchange or volunteer programs; or, b) Presentation of a term of responsibility, signed by a Portuguese citizen or a foreign citizen, with a residence permit in Portugal, which guarantees food and accommodation for the visa applicant, as well as the replacement of removal costs, in case of irregular stay. 	<input type="checkbox"/>	<input type="checkbox"/>
Notes: <ul style="list-style-type: none"> • Failure to submit all the necessary documents may lead to the rejection of the visa application. • The Consular Post reserves the right to request documents other than those mentioned above whenever deemed convenient. • Even if all the requested documents are presented, it doesn't imply the automatic granting of the visa. Refusal of the visa application shall not entitle to a reimbursement of the visa fee. 		

Declaration: I confirm that I have submitted only the above checked documents.

Applicant's Name:

Passport No.:

Applicant's Date of Birth:

Process Date:

Travel Date:

Contact. No:

Email Id:

Comments (if any):

Applications submitted by:

Sign:

VFS Staff Name:

Date: