PORTUGAL – CHECKLIST FOR TEMPORARY STAY VISA
FOR THE EXERCISE OF A PROFESSIONAL ACTIVITY DONE REMOTELY
"DIGITAL NOMADS"
(NATIONAL – TEMPORARY STAY VISA)

EMBAIXADA DE PORTUGAL
ISLAMABAD

Name and surname of applicant:
E-mail address:
Telephone no.:

	Documents provided by all VISA applicants must be in Portuguese or English language	YES	NO
1	**Visa application filled and duly signed by applicant** For minors and incapacitated, forms should be signed by the legal guardian		
2	**Two recent passport size photographs** ➤ Passport type, recent and in good condition to identify the applicant (1 for this form)		
3	**Passport / travel document** ➤ Valid for 3 months after the estimated date of return ➤ It is recommended to attach previous passports (if applicable) ➤ 1 copy		
4	**Proof of regular situation** ➤ In case of residence in a country other than the country of current nationality, which must be valid 3 months after the estimated date of return		
5	**Valid travel insurance (original + 1 copy)** ➤ Cover expenses that might arise in connection with repatriation for medical reasons, urgent medical attention, emergency hospital treatment or death during stay. A certificate policy is mandatory		
6	**Criminal record certificate (*)** ➤ Issued by the competent authority of the country of the applicant's nationality or of the country where the applicant has resided for over a year ➤ Except for applicants under sixteen		
7	**Request for criminal record enquiry by the Immigration and Border Services (SEF)** ➤ Not applicable to minors under the age of sixteen		
8	**Transport document** ➤ Roundtrip flight reservation showing date of departure and date of return		
9	**Specific Documents** In case of subordinate work, one of the following documents: ➤ Work contract; **or,** ➤ Promise of work contract; **or,** ➤ Declaration by employer confirming the labour link In case of independent professional activity, one of the following documents: ➤ Society contract; **or,** ➤ Contract of services provision; **or,** ➤ Written proposal of services provision contract; or, ➤ Document attesting the services provided to one or more entities.		
10	**Proof of average monthly income** ➤ For the last three months with a minimum value equivalent to four monthly minimum guaranty remuneration.		
11	**Document attesting his/her fiscal residence**		

PLEASE NOTE: Pointers (*) all the documents presented must be translated to Portuguese or English language (if applicable) and attested by the Ministry of Foreign Affairs.

The Embassy of Portugal in Islamabad reserves the right to request further documentation if deemed necessary, may call the applicant for an interview. False or falsified documents, including fake bookings, will lead to the refusal of visa and/or further consequences.

The Embassy cannot be held responsible for any financial losses, nor can the visa fee be refunded in case of a refusal.

The presentation of all necessary documents in the visa application may not be construed as an automatic approval of the visa.

REMARKS to be filled up VAC staff (please tick what is relevant)	YES	NO
Applicant´s first application for a visa?		
Refused visa in the past? Country and year?		
Applicant´s documents are complete?		
Due to incomplete documents: 1) Applicant has been informed that an application without the complete set of documents and proper information according to the above mentioned may result in a refusal of the visa application?		
2) Applicant wishes to submit application.		

Remarks:

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SIGNATURES AND AGREEMENT

1) Visa applicant:

I have read and agreed to the terms and conditions valid for this visa application as per above.

_____

Place and date   Signature

2) VAC staff:

Applicant has been informed of the above. The remarks have been completed together with the applicant.

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Place and date   Signature