



PORTUGAL – CHECKLIST FOR EU/EEA FAMILY MEMBERS (SCHENGEN VISA)

EMBAIXADA DE PORTUGAL
ISLAMABAD

Name and surname of applicant:
E-mail address:
Telephone no.:

Documents provided by all VISA applicants must be in Portuguese or English language		YES	NO
1	<p>Application form duly completed and signed (For minors and incapacitated, forms should be signed the legal guardian)</p> <ul style="list-style-type: none"> ➤ Fully completed in Portuguese or English and signed and dated by the applicant ➤ For minors both parents must sign the application form and visit application center for submission 		
2	<p>One recent passport size photograph</p> <ul style="list-style-type: none"> ➤ Should not be older than 6 months + (plus) in colour with white background + (plus) 3,5 by 4,5 cm 		
3	<p>Passport / travel document</p> <ul style="list-style-type: none"> ➤ Must have a validity of at least 3 months after the intended stay + (plus) be issued within the previous 10 years + (plus) have 2 blank pages. It is recommended to attach previous passports (if applicable) 		
4	<p>Copy of marriage certificate (*)</p> <ul style="list-style-type: none"> ➤ If you are married to an EU/EEA citizen, a copy of marriage certificate (join original for verification) ➤ If the marriage certificate presented is from a third country it must be transcript in the national EU/EEA member state law (example: if you got married in Pakistan please present the Pakistani marriage certificate + (plus) the Portuguese marriage certificate) 		
5	<p>Copy of birth certificate (*)</p> <ul style="list-style-type: none"> ➤ If one or both of your parents are EU/EEA citizen, a copy of the birth certificate (join original for verification) 		
6	<p>Copy of birth certificate of the son/daughter you depend on (*)</p> <ul style="list-style-type: none"> ➤ If you are a dependent ascendant of an EU/EEA citizen, a copy of birth certificate of the son/daughter you depend on (join original for verification) 		
7	<p>Documentation that the EU/EEA national is exercising his/her right to free movement</p> <ul style="list-style-type: none"> ➤ For example by of the EU/EEA national's registration certificate, valid ID or travel document. ➤ The copy of the document presented must be certified by a public notary in Portugal. The original certified document must be presented. 		
8	<p>Documentation that the applicant joins or accompanies the EU/EEA citizen</p> <p>To join:</p> <ul style="list-style-type: none"> ➤ Proof that the EU/EEA resides in the host Member State (example 1 original <i>Termo de Responsabilidade</i> signed by the EU/EAA national and certified by a public notary in Portugal together with a copy of the host EU identity card or EU passport + (plus) a Certificate of Residency issued by the <i>Junta de Freguesia</i> in Portugal, or example 2 original last Income Tax Papers – <i>IRS</i> recognized by a public notary in Portugal together with a copy of the EU/EAA identity card or EU passport) <p>To accompany:</p> <ul style="list-style-type: none"> ➤ Confirmation that the EU/EEA will travel to the host Member State together with the applicant, e.g. a ticket reservation in your family member's name 		
9	<p>Travel insurance (original + 1 copy)</p> <p>The embassy strongly recommends that you always travel with a valid health/travel insurance, although it is not required.</p> <ul style="list-style-type: none"> ➤ Must cover the entire territory of all Schengen Member States with a minimum coverage of 30.000,00 € (euros) for medical expenses and be valid for the whole period you plan to stay in the Schengen area and cover expenses that might arise in connection with repatriation for medical reasons, urgent medical attention, emergency hospital treatment or death during stay. A certificate policy is mandatory 		

11	Minors (*) ➤ Copy of the minor's birth certificate (join original for verification)		
12	Minor (s) travelling with one or none of the parents/legal guardians (*) ➤ Proof of consent by one (if travelling with the other except in case of a single parent having sole duly attested custody or guardianship) or two parents in an affidavit with details of the planned trip and name of sponsors/guardians during the trip ➤ Copy of the non-travelling parent(s) Pakistani identity card(s) (CNIC(s)) and passport(s) ➤ Proof of enrolment at school ➤ Copy of the Court order establishing family relationship or guardianship for the purpose of the intended detailed trip		
13	Copies of the passport personal details page and previous visas		

PLEASE NOTE: Pointers (*) all the documents presented must be translated to Portuguese or English language (if applicable) and attested by the Ministry of Foreign Affairs.

The Embassy of Portugal in Islamabad reserves the right to request further documentation if deemed necessary, may call the applicant for an interview. False or falsified documents, including fake bookings, will lead to the refusal of visa and/or further consequences.

The Embassy cannot be held responsible for any financial losses, nor can the visa fee be refunded in case of a refusal.

The presentation of all necessary documents in the visa application may not be construed as an automatic approval of the visa.

REMARKS to be filled up VAC staff (please tick what is relevant)	YES	NO
Applicant's first application for Schengen visa?		
Refused Schengen visa? Country and year?		
Applicant traveling alone?		
If no, he/she is accompanied by (family, friends, colleagues...)		
Applicant's documents are complete?		
Due to incomplete documents:		
1) Applicant has been informed that an application without the complete set of documents and proper information according to the above mentioned may result in a refusal of the visa application?		
2) Applicant wishes to submit application.		

Remarks:

SIGNATURES AND AGREEMENT

1) Visa applicant:

I have read and agreed to the terms and conditions valid for this visa application as per above.

Place and date

Signature

2) VAC staff:

Applicant has been informed of the above. The remarks have been completed together with the applicant.

Place and date
novembro 2022

Signature