

1. COMMON DOCUMENTS	<input checked="" type="checkbox"/>
Correctly completed form	
Passport valid for at least three months after the planned return date	
A recent passport photo in colour on a white background (3.5 x 4.5 cm)	
Valid travel booking (return)	
Proof of accommodation during the visit: confirmation of accommodation provided by the host or proof of financial means to cover accommodation costs or confirmation of private accommodation indicating that the host will cover costs or proof of rental or ownership of a property;	
Proof of valid travel insurance;	
Proof of financial means (salary slips and/or bank statements for the last three months, credit card, declaration of assumption of responsibility with recognised signature and proof of the financial resources of its subscriber);	
Non-Senegalese nationals: actual proof of residence in Senegal, Gambia, Sierra Leone or Liberia, residence permit or equivalent proof of long-term legal residence in Senegal, valid for at least three months after the applicant's departure from the Member State of destination, or proof that renewal of the long-term residence permit has been requested;	
Minors: a copy of the birth certificate and family record book, copies of the parents' identity documents, proof of the parents' social or professional situation, proof that the minor will be accompanied by his or her parents or authorisation for the minor to leave the country from both parents or from the parent who is not living in Senegal.	

2. SOCIO-ECONOMIC SITUATION OF THE APPLICANT	<input checked="" type="checkbox"/>
Civil servants/employees: certificate of appointment or investiture, certificate of employment or recent employment contract, certificate of absence for leave or mission order.	
Traders: proof of entry in the commercial register, NINEA, bank statements for the last three months, proof of business activities.	
Retired: proof of old-age pension.	
Students: certificate of enrolment, proof of available financial resources or declaration of sponsorship. Documents to be presented by the person signing the declaration of sponsorship: certificate of personal status (civil servant, businessman, employee, etc.) and copy of identity document.	
Unemployed persons: proof of family relationship with the person signing the declaration of acceptance.	

3. PURPOSE OF THE TRIP	3. PURPOSE OF THE TRIP

TOURISM OR FAMILY VISIT Letter of invitation, tourist itinerary or declaration of responsibility by the host in the host country;	TOURISM OR FAMILY VISIT Letter of invitation, tourist itinerary or declaration of responsibility by the host in the host country;	
Documents proving family ties for family visits.	Documents proving family ties for family visits.	
BUSINESS AND OTHER EVENTS Letter of invitation indicating the identity of the person invited, the reason for the visit, the dates of the visit and the person who will pay the travel expenses.	BUSINESS AND OTHER EVENTS Letter of invitation indicating the identity of the person invited, the reason for the visit, the dates of the visit and the person who will pay the travel expenses.	
Documents attesting to the business relationship must also be provided.	Documents attesting to the business relationship must also be provided.	
OFFICIAL MISSION Note verbale and/or mission order identifying the person carrying out the mission, the official professional title and the purpose of the trip;	OFFICIAL MISSION Note verbale and/or mission order identifying the person carrying out the mission, the official professional title and the purpose of the trip;	

The applicant declares that he/she is aware that: i) failure to present all the necessary documents or the presentation of invalid documents may result in the visa application being refused; ii) the consular post will not accept the visa application unless the applicant has presented all the necessary documents. additional documents; iii) the employer's signature on contracts and terms of liability must be acknowledged by a Portuguese lawyer or notary; iv) presentation of all the documents listed does not automatically result in a visa being granted; and v) refusal of a visa does not entitle the applicant to reimbursement of expenses..

**Nom :**

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**Date :** \_\_\_\_\_

**E-mail :**

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**Le demandeur**

**L'Agent VFS**

**Téléphone :**

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