

 REPÚBLICA PORTUGUESA EMBASSY OF PORTUGAL IN SINGAPORE	<u>NATIONAL VISA APPLICATION</u> – TEMPORARY STAY – INTENDED STAY OF THREE MONTHS TO ONE YEAR <i>E3 - Independent Work Purpose</i>	E3
This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for an application for a national visa for temporary stay in Portugal (<u>more than 3 months and less than 1 year</u>). Temporary stay visas allow entry and stay in Portugal for less than a year. Temporary stay visas are valid during the entire stay and allow for multiple entries. In addition to the documents listed below, the following general requirements must be observed: - The applicant is a legal resident of Singapore; - One separate set of documents is required for each individual applicant; - Visa applications should be submitted in advance to ensure time for competent authorities to make a decision. - The deadline to decide on a temporary stay visa application is 30 days. - All documents must be provided in English or Portuguese, unless specifically required. - Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal. Failure to submit all the necessary documents may lead to the rejection of the visa application. The Embassy of Portugal in Singapore reserves the right to request documents other than those mentioned above whenever deemed convenient. Refusal of the visa application shall not entitle to a reimbursement of the visa fee.		
1.	Application form: All fields of the application form are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.	☐
2.	2 Photos (1 glued to the application form): taken less than 6 months ago, original, passport-size, in colour.	☐
3.	Passport (original plus one clear copy): must be valid for at least 7 months after the intended departure from Singapore, signed by the bearer, with at least two blank pages and should not have been issued more than 10 years ago.	☐
4.	Valid travel insurance: allowing medical coverage, including medical emergencies and repatriation, valid for the duration of the entire stay in Portugal.	☐
5.	Return ticket: must show entire itinerary to Portugal and return to Singapore, including transit(s).	☐
6.	Proof of legal residence in Singapore (original plus one clear copy, front and back): NRIC card / Permanent Resident card / Employment Pass / Dependent Pass / Student Pass, valid for at least 6 months after the intended departure from Singapore. If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.	☐
7.	Certificate of Clearance issued by Singapore Police Force (original plus one clear copy) with the Hague Apostille issued by the Singapore Academy of Law. Certified copies will not be accepted instead of the original. If the applicant has lived for less than one year in Singapore, the criminal record from the country of origin or the country where the applicant has resided for over a year must also be presented. Minors under the age of 16 are exempt from producing any criminal record.	☐
8.	Proof of means of subsistence: For the purposes of proof of means of subsistence, the means derived from a contract or promise of employment contract must be considered. Proof of means of subsistence can also be done through the three latest bank statements and/or a term of responsibility signed by the workers' reception entity. The term of responsibility, signed by a Portuguese citizen or a foreign citizen,	☐

	with a residence permit in Portugal, which guarantees food and accommodation for the visa applicant, as well as the replacement of removal costs, in case of irregular stay.	
9.	Specific documents: - Work contract or service agreement in the framework of an independent and temporary work activity. - Statement issued by the competent institution verifying compliance with necessary professional requisites, when the referred profession is subject to special qualification in Portugal, if applicable	☐