

This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for an application for a national visa for temporary stay in Portugal (more than 3 months and less than 1 year).

Temporary stay visas allow entry and stay in Portugal for less than a year. Temporary stay visas are valid during the entire stay and allow for multiple entries. In addition to the documents listed below, the following general requirements must be observed:

- The applicant is a legal resident of Singapore;
- One separate set of documents is required for each individual applicant;
- Visa applications should be submitted in advance to ensure time for competent authorities to make a decision.
- The deadline to decide on a temporary stay visa application is 30 days.
- All documents must be provided in English or Portuguese, unless specifically required.
- Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal.

Failure to submit all the necessary documents may lead to the rejection of the visa application. The Embassy of Portugal in Singapore reserves the right to request documents other than those mentioned above whenever deemed convenient. Refusal of the visa application shall not entitle to a reimbursement of the visa fee.

1.	Application form: All fields of the application form are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.	<input type="checkbox"/>
2.	2 Photos (1 glued to the application form): taken less than 6 months ago, original, passport-size, in colour.	<input type="checkbox"/>
3.	Passport (original plus one clear copy): must be valid for at least 7 months after the intended departure from Singapore, signed by the bearer, with at least two blank pages and should not have been issued more than 10 years ago.	<input type="checkbox"/>
4.	Valid travel insurance: allowing medical coverage, including medical emergencies and repatriation, valid for the duration of the entire stay in Portugal.	<input type="checkbox"/>
5.	Return ticket: must show entire itinerary to Portugal and return to Singapore, including transit(s).	<input type="checkbox"/>
6.	Proof of legal residence in Singapore (original plus one clear copy, front and back): NRIC card / Permanent Resident card / Employment Pass / Dependent Pass / Student Pass, valid for at least 6 months after the intended departure from Singapore. If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.	<input type="checkbox"/>
7.	Certificate of Clearance issued by Singapore Police Force (original plus one clear copy) with the Hague Apostille issued by the Singapore Academy of Law. Certified copies will not be accepted instead of the original. If the applicant has lived for less than one year in Singapore, the criminal record from the country of origin or the country where the applicant has resided for over a year must also be presented. Minors under the age of 16 are exempt from producing any criminal record.	<input type="checkbox"/>
8.	Proof of means of subsistence: Proof of financial resources as defined in the Ordinance nº 1563/2007, of 6 December. For the purposes of proof of means of subsistence, the means from grants, scholarships,	<input type="checkbox"/>

	<p>contract or promise of employment contract must be considered. Proof of means of subsistence can be made by submitting a term of responsibility signed by the host entity for interns or workers, as well as by the organization responsible for student exchange or volunteer programs. The term of responsibility, signed by a Portuguese citizen or a foreign citizen, with a residence permit in Portugal.</p>	
9.	<p>Specific documents:</p> <p><i>For family members of EU nationals who intend to reside or stay in Portugal for periods longer than 90 days:</i></p> <ul style="list-style-type: none"> - Proof of family link - Copy of the copy of the identification document of the family member who is an EU national <p>Family members of EU nationals are exempted from presenting travel insurance (item 4) a Certificate of Clearance or any criminal record (item 7) and proof of means of subsistence (item 8).</p> <p><i>For study purposes:</i></p> <ul style="list-style-type: none"> - Document issued by the institution and document certifying enrolment; - Proof of accommodation. <p><i>For professional internship purposes:</i></p> <ul style="list-style-type: none"> - Document issued by the company or professional training facility, officially recognized, certifying acceptance to the program, and when necessary, training contract and duration; - Proof of accommodation. <p><i>For volunteer work purposes:</i></p> <ul style="list-style-type: none"> - For applicants above 18 years old; - Document issued by an officially recognized institution in charge of the volunteer program, in Portugal, certifying admission to the program; - Proof of accommodation. <p><i>For stays in the framework of international commitments related to free movement of services:</i></p> <ul style="list-style-type: none"> - Service agreement contract between the third-country national and the final consumer; - Certificate of technical qualification for the delivery of the referred service. 	□