

This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for an application for a national visa for residence in Portugal (intended stay of more than 1 year).

**Foreign nationals, with a valid residency permit in Portugal**, are entitled to family reunification **for family members** residing outside national territory.

For that purpose, prior to requesting a residency permit for family reunification purposes, a foreign national entitled to the right for family reunification should request a concession at the Immigration and Borders Service (SEF), in favor of his/her family members.

As soon as a favorable decision has been taken, referred family members can lodge their visa application request for residency purposes.

The following are considered family members of a residing foreign national:

- Spouse;
- Minor children; or any dependent to one of the spouses;
- Minors adopted by a non-married applicant, by the applicant himself or the spouse, following a decision by the competent authority from the country of origin, as long as the law of the country recognizes adopted children the same rights and duties as to natural children, and as the decision is recognized by Portugal.
- Non-minor children, dependent to the couple or one of the spouses, single and studying in a Portuguese institution, when the residency permit has been granted in compliance with article 90 A;
- First degree lineal ascendants, dependents of either the resident or his/her spouse;
- Minor brothers or sisters, as long as under the guardianship of the resident, when in harmony with a decision issued by the competent authority from the country of origin, and as long as such a decision is recognized in Portugal.

**Residency visas** allow two entries and are valid for a period of 4 months. During that time, the holder of a residency visa is required to request a residency permit with the Immigration and Border Services (SEF).

In addition to the documents listed below, the following general requirements must be observed:

- The applicant is a legal resident of Singapore;
- One separate set of documents is required for each individual applicant;
- Visa applications should be submitted in advance to ensure time for competent authorities to make a decision.
- The deadline to decide on a resident visa application, except in circumstances stipulated by law, is 60 days.
- All documents must be provided in English or Portuguese, unless specifically required.
- Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal.

Failure to submit all the necessary documents may lead to the rejection of the visa application. The Embassy of Portugal in Singapore reserves the right to request documents other than those mentioned above whenever deemed convenient. Refusal of the visa application shall not entitle to a reimbursement of the visa fee.

1.	<p><b>Application form:</b> All fields of the <a href="#">application form</a> are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.</p>	<input type="checkbox"/>
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2.	<b>2 Photos (1 glued to the application form):</b> taken less than 6 months ago, original, passport-size, in colour.	<input type="checkbox"/>
3.	<b>Passport (original plus one clear copy):</b> must be valid for at least 7 months after the intended departure from Singapore, signed by the bearer, with at least two blank pages and should not have been issued more than 10 years ago.	<input type="checkbox"/>
4.	<b>Valid travel insurance:</b> allowing medical coverage, including medical emergencies and repatriation, valid for at least the first four months of the stay in Portugal.	<input type="checkbox"/>
5.	<b>Proof of legal residence in Singapore (original plus one clear copy, front and back):</b> NRIC card / Permanent Resident card / Employment Pass / Dependent Pass / Student Pass, valid for at least <b>6 months</b> after the intended departure from Singapore. If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.	<input type="checkbox"/>
6.	<b>Request for criminal record enquiry by the Immigration and Border Services (SEF):</b> The <a href="#">request in the official format</a> must be completed with all personal information and signed by the applicant. Minors under 16 years of age are exempt from producing any criminal record related document.	<input type="checkbox"/>
7.	<b>Certificate of Clearance issued by Singapore Police Force (original plus one clear copy):</b> Certified copies <u>will not</u> be accepted instead of the original. If the applicant has lived for less than one year in Singapore, he/she must also present the criminal record from the country of origin or the country where the applicant has resided for over a year. Minors under the age of 16 are exempt from producing any criminal record.	<input type="checkbox"/>
8.	<b>Specific documentation:</b> - Notification of family reunification authorization by the Immigration and Border Services (SEF). - Proof of family relationship: Original and copy of birth certificate or marriage certificate (issued in English or Portuguese). Original certificates must be legalized by means of the Hague Apostille, by the Singaporean Ministry of Foreign Affairs or by the Embassy of Portugal in the country they were issued.	<input type="checkbox"/>
9.	<b>Additional documents for minors:</b> Parental authorization for the minor to travel and stay in Portugal for the period specified according to the reason for the stay as well as copy of the parents' identity card.	<input type="checkbox"/>