



**REPÚBLICA  
PORTUGUESA**

EMBASSY OF PORTUGAL  
IN SINGAPORE

SCHENGEN VISA APPLICATION

**FAMILY MEMBERS OF EU MEMBER STATES CITIZENS**



This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for a Schengen visa application for family members of EU Member States citizens. In accordance with Article 2 of the Directive 2004/38/EC of the European Parliament and of the Council of 29 April 2004, family member of EU Member States citizens are:

- Spouses
- Partners with whom the Union citizen has contracted a registered partnership, on the basis of the legislation of a Member State, if the legislation of the host Member State treats registered partnerships as equivalent to marriage and in accordance with the conditions laid down in the relevant legislation of the host Member State;
- Direct descendants who are under the age of 21 or are dependants and those of the spouse or partner;
- Dependent direct relatives in the ascending line and those of the spouse or partner.

In accordance with Article 6 of the Directive 2004/38/EC of the European Parliament and of the Council of 29 April 2004, family members of EU Member State citizens who wish to be beneficiaries of the right to move within the territory of the Member States must **accompany or join that EU Member State citizen.**

In addition to the documents listed below, the following general requirements must be observed:

- Portugal is the main destination of the applicant's trip;
- The applicant is a legal resident of Singapore;
- One separate set of documents is required for each individual applicant;
- The application cannot be lodged more than 6 months or less than 15 days before the intended date of travel;
- Decisions on visa applications should be taken within 15 calendar days from the date the application has been considered admissible.
- All documents must be provided in English or Portuguese.
- Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal.

1.	<b>Application form:</b> All fields of the <a href="#">application form</a> are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.
2.	<b>One photo:</b> taken less than 6 months ago, original, passport-size, in colour and glued to the application form.
3.	<b>Original passport</b>
4.	<b>Copies of the passport's personal identification page and visas from the past 3 years</b>
5.	<b>Proof of legal residence in Singapore:</b> Permanent Resident card / Employment Pass / Dependent Pass / Student Pass (original plus one clear copy, front and back) <u>valid for more than 3 months beyond the intended date of departure</u> from the territory of the Member States.  If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.
6.	<b>Flight reservation</b>
7.	<b>Documents from the family member citizen of a EU Member State:</b> <ul style="list-style-type: none"> <li>- Copy of ID or passport from the family member citizen of EU Member State</li> <li>- Proof of a family connection with family member citizen of EU Member State or its spouse/partner (birth certificate, marriage certificate, etc.)</li> <li>- Proof that the family member citizen of EU Member State citizens accompanies (flight reservation) or resides in Portugal (work contract, declaration from the <i>Junta de Freguesia</i>, etc.)</li> </ul>

*(additional documents may be requested in cases deemed necessary)*