## **SCHENGEN VISA - PORTUGAL**

Applicant's name and surname:		
Email address: Direct phone number:		
Purpose for traveling to Portugal:		
GENERAL REQUIREMENTS		
	YES	NO
Visa application form filled in and duly signed by the applicant (or by the legal guardian in case of minors or individuals with disabilities);		
<b>2 identical passport-sized photographs,</b> recent and in good condition to identify the applicant (1 attached to the form).		
(The photograph must feature a white background, a neutral facial expression, and be framed from the shoulders to the top of the head, with the ears visible.)		
Passport or other travel document, valid for at least 3 months beyond the intended period of stay.  And copy of relevant pages (identification, previous visas,		
stamps)		
<b>Proof of regular status</b> : Applicants of a nationality different from that of the country of application must provide proof of lawful residence, valid beyond the expiration date of the requested visa.		
<b>Proof of Address in the USA</b> : Copy of Lease agreement and/or copy of driver's license (for jurisdiction confirmation purposes).		
Valid travel insurance: Covering the necessary medical expenses, including urgent medical assistance and possible repatriation.		
Statement of acknowledgment regarding the mandatory health insurance requirement for multiple-entry visas.		
<b>Proof of Travel arrangements</b> : Flight (roundtrip)/travel reservations or other proof of intended transport and full itinerary (if several Schengen States will be visited <b>OR</b> if the trip covers several Schengen States and non-Schengen countries.		

Proof of accommodation – Evidence of hotel bookings or travel plans	
Evidence of hotel bookings or travel plan for the entire Schengen area: — Individuals: confirmed hotel reservations, stating name, address and telephone number of the hotel, including confirmation number. — Groups: the certificate of the travel agency mentioning same information as for individuals, or other proof of accommodation (e.g. rental agreement).	
Supporting Documents:	
VISITING FAMILY/FRIENDS: Invitation letter from friend/relative. If the case: copy of ID (national or residence permit) of inviting friend/relative.	
BUSINESS: A letter of invitation from the business partner specifying the nature of the business. Reference letter from employer; Confirmed accommodation if different from hotel, stating name, address and telephone number of the lodging place.	
STUDENTS/RESEARCHERS: Certificate from the receiving institution on the length and purpose of stay; Certificate from Home institution on enrolment (student cards	
only are not sufficient); and – confirmed accommodation.  MEDICAL REASONS:  Official document from the medical institution confirming the necessity for medical care in that specific institution and proof of sufficient financial means to pay for the medical treatment.	
Proof of sufficient means of subsistence for the intended journey	
<b>Bank account statement(s)</b> during the last three months (Bank statements must show the name of owner(s). Electronic printouts are accepted.);	
Proof of regular income	
Pay slips of the last three months;	

<ul> <li>OR if self-employed (tax return from previous fiscal year or proof of previous economic activity and of an income during previous fiscal year);</li> </ul>	
<ul> <li>OR if retired (e.g. copy of pension certificate or a letter of previous employer or a pension check stub or confirmation from the responsible authority about the amount of pension);</li> </ul>	
In case of business, if applicable, letter stating that all expenses are fully covered by. (e.g. a written proof that the inviting employer/company pays the expenses or alternative the sending employer/company pays for all expenses)  In case of students/researchers, if applicable, letter stating that	
all expenses are fully covered by.	
ADITIONAL DOCUMENTS FOR MINORS	
<b>Proof of legal guardianship</b> (birth certificate, adoption papers, court decision, etc.)	
Photocopy of the parent's national identity card.	
Minors who are not traveling with both parents or are traveling with a third person must present:  • a travel authorization issued by the parent with whom the minor is not traveling or by both parents, with a legalized signature;	

## Note:

- Refer to the legislation currently in force in:  $\frac{https://vistos.mne.gov.pt/en/short-stay-visas-schengen/general-information/schengen-area}{https://vistos.mne.gov.pt/en/short-stay-visas-schengen/general-information/schengen-area}$ 

## **DECLARATION**

(Applicant's name(s) and surname(s)),		
Declare that:		
<ul> <li>□ I intend to have my visa application examined by the Consular Service with the missing documents marked in the attached checklist;</li> <li>□ I hereby acknowledge that:</li> </ul>		
- Failure to submit all the necessary documents may lead to the rejection of the visa application.		
- The Consular Service reserves the right to request supplementary documents if necessary.		
- If the Consular Service requests additional documents or missing documents to the applicant, the examination of the application is suspended until its submission.		
- Even if all the requested documents are submitted, it does not imply that a visa will automatically be granted. The visa fee is not refunded if the visa is refused.		
- Any false statement will result in the refusal of the visa application or the annulment of a visa that has already been granted and may subject me to legal action under Portuguese law.		
- All communications and notifications regarding the visa application may be sent to the electronic address indicated in field 19 of the visa application form, and shall be considered to have been made, pursuant to and for the purposes of article 113 (5 and 6) of the Code of Administrative Procedure, in the moment the applicant access to the specific mail sent or, in the event of no access to the electronic mailbox, on the fifth working day after it is sent.		
Date:/		
Signature:		