

## **AUTHORISATION LETTER**

I, \_\_\_\_\_(Name of applicant), holder of  
Passport type & number /Identity Card No. \_\_\_\_\_,  
hereby authorise \_\_\_\_\_(Name of the applicant's  
representative), who is my \_\_\_\_\_(state  
relationship, e.g. Father, mother, sibling, friend, business associate, etc), holder  
of Passport type & number / Identity Card number  
\_\_\_\_\_, and email / contact number  
\_\_\_\_\_to submit my visa application and all  
necessary documents and, if necessary, collect my passport and/or other personal  
documents on my behalf.

To: Singapore Visa Application Center (name of AVA)

At: Kuningan City Mall 2<sup>nd</sup> floor Setiabudi South Jakarta (address of AVA)

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

Accepted by AVA :

\_\_\_\_\_  
Signature of AVA

\_\_\_\_\_  
Date