

UK CHECKLIST – SINGAPORE VISA (SOCIAL OR BUSINESS VISIT)

1.	☐	Application Form (14A) duly filled and signed.
2.	☐	Authorisation letter duly filled and signed (if applicable).
3.	☐	Application Checklist.
4.	☐	Recent passport picture <i>Photo must strictly follow ICA guidelines: 35 mm wide, 45 mm high, photo must be well contrasted with white background, must look straight into the camera, head must be centered, be straight, not tilted, mouth closed.</i>
5.	☐	Original valid passport (plus one photocopy of biometric/signature page) <i>Issued in less than 10 years, the passport must be valid for at least 90 days upon arrival date in Singapore.</i>
6.	☐	UK Residence Permit (plus one photocopy of back and front) <i>Original and copy of residence permit, valid for at least 30 days after coming back from Singapore.</i>
7.	☐	(If applicant is a Minor) - Letter of consent to travel signed by at least one parent; - Birth Certificate (original and copy) in English or translated to English.
8.	☐	Proof of accommodation <i>The hotel/accommodation booking should cover all dates of stay in Singapore. If staying with family/ friends please provide Letter of Introduction (V39A)</i>
9.	☐	Confirmed round Trip transports ticket booking <i>Proof of reserved round flight tickets to the United Kingdom, or proof of onward travel (if not returning to the United Kingdom), such as authorisation of entry into the country of destination, confirmed overseas ticket, proof of sufficient means to cover such costs. Tickets must clearly shows dates, name of traveler as per passport and airports of departure and destination.</i>
10.	☐	Documents proving the purpose of your travel: Social: - Letter of Introduction LOI (V39A) properly filled and signed by the host and/or - Detailed letter of invitation from host in Singapore, together with proof of ID and proof of residency in Singapore (if applicable). Business: - Letter of Introduction LOI (V39A) properly filled and signed by the Company in Singapore; - Confirmation of employment and for business trip issued by the sending Organisation in UK; - Printout of the Singapore registered Company's detailed business profile. Medical Treatment: - Supporting letter provided by the Hospital stating purpose of the Visit and the applicant's medical history.

