

## Regular (32ps) / Maxi (48ps) Passport

Completed DHA-73 and BI-529 in **BLACK pen** and in **BLOCK letters** before arriving at the service center.

- Mark what is applicable with an X, complete the form as fully as possible, **especially the parental information.**
- If a question is irrelevant, please indicate with an "N/A".

- The applicant must apply in person.
- All supporting documents need to be certified or bring original English documents to us.
- Documents issued in a foreign language must be translated to English by a sworn translator or Notarized Certificate in English.

- Applicants who are 15 years and half or 16 years old need to apply for an ID before or together with the passport application.
- Please take note that full fingerprints will be captured for all applicants 16 years and older.

		Original	Copy	Remarks
1	Four (4) recent coloured photos in white background (showing head and shoulders measuring 35mm x 45mm <b>with mouth closed</b> , head occupy 70-80%).			
2	South African current physical passport, <b>no acceptable of copy.</b>			
3	South African ID, if available (original and/or copy).			
4	Foreign passport and proof of dual nationality from South Africa (original and copy), if any.			
5	For all ladies who have any other marital status other than unmarried, please attach:			
	<ul style="list-style-type: none"> <li>• <b>Request Letter for Surname</b>, stating the surname on the new passport to be issued</li> </ul>			
	<ul style="list-style-type: none"> <li>• <b>Marriage Certificate</b> (If married) or <b>Divorce decree</b> (if divorced) Where there is no Marriage Certificate (or Divorce decree) from South Africa Department of Home Affairs, please attach <b>Certified English copy of the foreign marriage certificate</b> (or <b>Divorce decree</b>) together with the form <b>Registration of Marriage (or Divorce decree)</b></li> </ul>			
	<ul style="list-style-type: none"> <li>• <b>Spouse ID or Passport copy</b></li> </ul>			
6	Confirmation of Reporting the Loss of Passport Report Letter (issued by NIA, English version). To be submitted by applicants who lost their passports and are applying for a new passport (double application fee).			
7	Lost Passport: fill out BI-335E			
8	Naturalization Certificate and Permanent Residence Permit for applicants who obtained citizenship via naturalization (copy).			