



## SCHENGEN VISA CHECK LIST FOR SWEDEN - Colombia

### Information of supporting documents to be submitted by applicants in Colombia for short-stay visas.

#### 1. Application Form

The application must be filled out completely and signed by the applicant or parent/guardian if minor.

#### 2. Passport

Validity must be at least three months beyond the date of intended departure from the territory of the Member States. It must contain at least two blank pages and must be issued within the last 10 years. Include copies of previous visas and stamps if not in current passport.

#### 3. Proof of Legal Residence in Colombia/Re-entry Document

Applicants who are residents in Colombia: A Colombian residence permit, valid for at least three months after the intended date of departure from the territory of the member states. For travelers proceeding onward travel (not returning to Colombia) after leaving the Schengen area, include relevant visa or travel document authorizing entry into the country of destination.

#### 4. Passport Size photo

In color with white background taken from the front (not older than 6 months), neutral facial expression with both eyes open and mouth closed. Digital files and photocopies of passport photos will NOT be accepted.

#### 5. Bank Statements

Bank account statements for the last three months including movements, clearly indicating the name of the bank account holder and contain signature and seal of the bank. Last three months of pay slips/receipt for professional fees/pension.

#### 6. Travel Medical Insurance

This insurance must cover any expenses that may arise in connection with repatriation for medical reasons, urgent medical care, and/or emergency hospital treatment or death during their stay in the territory of the Member States. The insurance must be valid through the territory of the member states and cover the entire duration of the intended stay or transit. The minimum coverage is EUR 30 000. The insurance must include the travelers name, the coverage dates, details of what it covered and the coverage amount. The applicant shall, in principle, take out insurance in their country of residence.

#### 7. Employment Letter

A certificate of leave issued by the applicant's employer on letterhead with information of the employer and clearly states dates of approved leave. If self-employed, submit updated certificate of the chamber of commerce (showing NIT-number and "matricula de Comercio") and the last tax declaration.

#### 8. Flight Itinerary

A round trip flight/travel reservation or other proof of intended transport and full itinerary if the visit concerns several Member States.

#### 9. Minors

All minors must submit original of the birth certificate or notarized copy, passport of both parents/legal guardian(s) and letter from school confirming permitted leave, outside of annual school holiday.

Consent of a parent or legal guardian is required only if the minor is going to travel alone or with only one of the parents. Permission of exit granted by the minor's court of from a notary.

#### Business, Students/Researcher

Include an invitation letter from the business partner/receiving institution specifying the nature of the purpose of the stay as well as the length. Confirmed accommodation, stating the name, address, phone number and confirmation number.

#### Family/Friends

Invitation letter from the family/friends (form number 241011, filled out and signed by the reference person), visiting family/friends in other Schengen countries, an invitation letter from the reference person. Copy of the ID Card (national ID or residence permit card) of the family/friend.

#### Tourism

Confirmed hotel booking for the entire stay, stating name, address, and phone number, and booking confirmation number.

#### Proof of Intention to Return to Home Country

Proof of ties to Colombia such as, proof of owning a property, investments, or other financial commitments or educational (enrollment letter) or family-related commitments in Colombia. If travelling for business or studies/research and employer or institute is supporting financially, letter from employer/university stating that all expenses are fully covered.