

List of supporting documents to be submitted to Sweden Visa Application Centers in Pakistan/Business *No exemptions exist in the harmonized list of required documents agreed upon among the Schengen members on 24 October 2018*

Name: _____

Passport No. _____

1. DOCUMENTS TO BE SUBMITTED BY ALL APPLICANTS

- Application for Schengen Visa, form No.119031
- Valid and signed passport in original and a copy
- Copy of previous passports
- Medical insurance covering the whole Schengen area and for the whole period of stay

1.1 Proof of residence:

- For Pakistani Nationals: copy of Pakistani identity card (CNIC);
- For non-Pakistani Nationals: proof of legal residence in Pakistan as appropriate (such as long stay visa, and/or residence or work permit);

1.2 Proof of means of transport i.e. you (applicant) should proof where to travel in Schengen:

- Flight reservation of air ticket (return or round trip) from/to Pakistan and the territory of the Member States;
- If trips include several stops in the territory of the Member States, reservations of intra-Schengen itinerary (train, flights, car rental);

1.3 Proof of lodging i.e. you (applicant) should proof where to stay in Schengen:

- Reservation of accommodation for the entire duration of the stay in the territory of the Schengen Member States (hotel, aparthotel, holiday home, camping, youth hostel); or
- If residing with family, friends and sponsor, proof of sponsorship and/or private accommodation. See <https://www.migrationsverket.se/English/Private-individuals/VisitingSweden/Inviting-relatives-and-friends.html>

1.4 Proof of financial means and ties to the country of residence i.e. your (applicant's) personal social and economic status in Pakistan

- 1.4.1 Family Registration Certificate (FRC) issued in English by NADRA (Pakistan National Database and Registration Authority).**

1.4.2 Main proofs of financial means

- Bank statements showing movements in the last six months, duly signed and stamped by the bank;**
- National Tax Number Certificate (or proof of exemption if applicable); and**
- Federal Board of Revenue acknowledgement of tax returns for the last two fiscal years before the application date; or, if one of the above cannot be produced, other proof, supported by documents, of income generating assets or other means of subsistence as applicable;**

(Cont. 1. DOCUMENTS TO BE SUBMITTED BY ALL APPLICANTS i.e. no exemptions)

1.4.3 Additional and specific proof of financial means or ties with your (applicant's) country of residence:

Are you (applicant) employed?

- Pay slips for the last three months before the application date;**
- Copy of the employment contract;**
- An employer's letter stating the approval for leave of absence, specifying the dates of absence, position and salary of the employee, duration of employment, purpose of absence, contact number of employer.**

Are you (applicant) a company owner or self-employed?

- Certificate of registration of the company;**

Are you (applicant) a civil servant/government employee?

- Non Objection Certificate (NOC) issued by the Administration/public service employing the applicant stating the dates of the intended visit (for travel others than those for official purposes – see point 2);**

Are you (applicant) retired?

- Pension statements for the last six months;**

Are you (applicant) sponsored by the referent in Sweden or other i.e. the person/company who pays for your journey must show proof of means which is 450 Swedish Crowns per day in Sweden

- Proof of sponsorship eg. referent's employment contract, bank statement,**

Are you (applicant) dependent from another applicant?

- If the proof of family relationship cannot be established by the Family Registration Certificate (FRC) required under point 1.4.1 proof of family relationship through national civil status records;

Are you (applicant) a minor travelling with one or none of your parents/legal guardians?

- Proof of consent by one (if travelling with the other or except in case of a single parent having sole duly attested custody or guardianship) or two parents in an affidavit with details of the planned trip and name of sponsors/guardians during the trip;
- Copy of the non-travelling parent(s) Pakistani identity card(s) (CNIC(s)) and passport(s);
- Proof of enrolment at school;
- When applicable* - Copy of the Court order establishing family relationship or guardianship issuing permission for the purpose of the intended detailed trip.

Are you (applicant) a student?

- Proof of enrolment at university and student's card.

2. DOCUMENTS TO BE SUBMITTED DEPENDING ON THE TRAVEL PURPOSE

2.2 Business

- Invitation on company/organization letterhead (including its contact details) detailing identity of person invited (name, position), purpose of visit (e.g. meetings, conference, factory visits, training), dates and itinerary, *and*
- Documentary evidence of business relationship (copies of invoices, shipments, correspondence); *or*
- In case of participation in commercial fairs: entry tickets and/or stall booking with payment receipt; *or*
- In case the trip is intended for media reportage, copy of press card, letter of sending media organization detailing purpose of the trip and name of journalist (s) or, for free-lance journalists, evidence of professional activities;

I hereby confirm that I have been informed:

- That an application without the complete set of documents and proper information according to the above mentioned, may result in a refusal of my visa application.*
- That additional supporting documents may be requested from the competent authorities and that I should give the requested documents to Gerry's who transfer them to the Embassy, unless other information is given to me.*
- That my passport will be kept during the process of my visa application.*
- In case of refusal, visa fees are not refundable.*

Date

Signature of applicant

Signature of Gerry's staff member

Comments:
