List of supporting documents to be submitted to Sweden Visa Application Centers in Pakistan/Short term study, research, internship/practical trainings

No exemptions exist in the harmonized list of required documents agreed upon among the Schengen members on 24 October 2018

Name: _____ ***Passport No.*** _____

1. DOCUMENTS TO BE SUBMITTED BY ALL APPLICANTS

- ☐ Application for Schengen Visa, form No.119031
- ☐ Valid passport in original and a copy
- ☐ Copy of previous passports
- ☐ Medical insurance covering the whole Schengen area and for the whole period of stay

1.1 Proof of residence:

- ☐ For Pakistani Nationals: copy of Pakistani identity card (CNIC);

- ☐ For non-Pakistani Nationals: proof of legal residence in Pakistan as appropriate (such as long stay visa, and/or residence or work permit);

1.2 Proof of means of transport i.e. you (applicant) should proof where to travel in Schengen:

- ☐ Flight reservation of air ticket (return or round trip) from/to Pakistan and the territory of the Member States;

- ☐ If trips include several stops in the territory of the Member States, reservations of intra-Schengen itinerary (train, flights, car rental);

1.3 Proof of lodging i.e. you (applicant) should proof where to stay in Schengen:

- ☐ Reservation of accommodation for the entire duration of the stay in the territory of the Schengen Member States (hotel, aparthotel, holiday home, camping, youth hostel); or

- ☐ If residing with family, friends and sponsor, proof of sponsorship and/or private accommodation. See https://www.migrationsverket.se/English/Private-individuals/Visiting-Sweden/Inviting-relatives-and-friends.html

1.4 Proof of financial means and ties to the country of residence i.e. your (applicant's) personal social and economic status in Pakistan

- ☐ **1.4.1** Family Registration Certificate (FRC) issued in English by NADRA (Pakistan National Database and Registration Authority).

1.4.2 Main proofs of financial means

- ☐ Bank statements showing movements in the last six months, duly signed and stamped by the bank;
- ☐ National Tax Number Certificate (or proof of exemption if applicable); and

- ☐ Federal Board of Revenue acknowledgement of tax returns for the last two fiscal years before the application date; or, if one of the above cannot be produced, other proof, supported by documents, of income generating assets or other means of subsistence as applicable;

(Cont. 1. DOCUMENTS TO BE SUBMITTED BY ALL APPLICANTS i.e. no exemptions)

1.4.3 Additional and specific proof of financial means or ties with your (applicant's) country of residence:

Are you (applicant) employed?

- Pay slips for the last three months before the application date;
- Copy of the employment contract;
- An employer's letter stating the approval for leave of absence, specifying the dates of absence, position and salary of the employee, duration of employment, purpose of absence, contact number of employer.

Are you (applicant) a company owner or self-employed?

- Certificate of registration of the company;

Are you (applicant) a civil servant/government employee?

- Non Objection Certificate (NOC) issued by the Administration/public service employing the applicant stating the dates of the intended visit (for travel others than those for official purposes – see point 2);

Are you (applicant) retired?

- Pension statements for the last six months*;*

Are you (applicant) sponsored by the referent in Sweden or other i.e. the person/company who pays for your journey must show proof of means which is 450 Swedish Crowns per day in Sweden

- Proof of sponsorship eg. referent's employment contract, bank statement,

Are you (applicant) dependent from another applicant?

- If the proof of family relationship cannot be established by the Family Registration Certificate (FRC) required under point 1.4.1 proof of family relationship through national civil status records;

Are you (applicant) a minor travelling with one or none of your parents/legal guardians?

- Proof of consent by one (if travelling with the other or except in case of a single parent having sole duly attested custody or guardianship) or two parents in an affidavit with details of the planned trip and name of sponsors/guardians during the trip;
- Copy of the non-travelling parent(s) Pakistani identity card(s) (CNIC(s)) and passport(s);
- Proof of enrolment at school;
- *When applicable* - Copy of the Court order establishing family relationship or guardianship issuing permission for the purpose of the intended detailed trip.

Are you (applicant) a student?

- Proof of enrolment at university and student's card.

2. DOCUMENTS TO BE SUBMITTED DEPENDING ON THE TRAVEL PURPOSE

2.5 Short term study, research or internship and practical trainings

- ☐ Letter of receiving organization (academic institute or enterprise) stating the duration of the studies, internship or practical trainings, topic of study or research, and in the case of internships and practical trainings, name and position of the mentor;

- ☐ Proof of affiliation or employment (letter and student card from an academic or research institution, or letter from employing company stating the purpose of internship or practical trainings); and

- ☐ Proof of personal income or income of the parents or other means of subsistence as stated under section 1;

I hereby confirm that I have been informed:

- ☐ *That an application without the complete set of documents and proper information according to the above mentioned, may result in a refusal of my visa application.*

- ☐ That additional supporting documents *may be* requested from the competent authorities and that I should give the requested documents to Gerry's who transfer them to the Embassy, unless other information is given to me.

- ☐ That my passport will be kept during the process of my visa application.

- ☐ In case of refusal, visa fees are not refundable.

_____

Date

_____

Signature of applicant

_____

Signature of Gerry's staff member

Comments:

_____

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