



Embassy of Sweden

Abu Dhabi

Document checklist – SPORTS/CULTURE

Documents		Yes	No	Remark
1	Schengen visa application form <ul style="list-style-type: none"> - Printed, completed and signed by each applicant - Application form can be downloaded in English or in Swedish through the following link: Application for Schengen Visa / Ansökan om Schengenvisering - Children under the age of 18 (minors), both parents/legal guardians must sign the application form 			
2	Photograph <ul style="list-style-type: none"> - Not older than 6 months - White background - Passport photo, size 35 mm x 45 mm - Clear facial features, head shown in full and centred - For photo specifications, please refer to the following website: Visa Information 			
3	Original passport / Travel document <ul style="list-style-type: none"> - Valid at least 3 months after the intended date of departure from the Schengen area - Minimum 2 blank pages - Issued within the last 10 years - Contains a signature of the passport holder - A recent copy must be submitted <p><u>Optional:</u> Copy of previous Schengen visas including entry and exit stamps</p>			
4	Valid UAE residence permit and Emirates ID <ul style="list-style-type: none"> - Valid at least 3 months after the intended date of departure from the Schengen area - A copy must be submitted 			
5	Copy of flight ticket or flight reservations <ul style="list-style-type: none"> - Must include return flight - Should align with the accommodation booking and travel insurance coverage period 			
6	Proof of accommodation <ul style="list-style-type: none"> - Hotel reservation or, confirmation of accommodation by the host/organization inviting the applicant, mentioning that the host will cover the accommodation costs 			
7	Verifiable proof of financial means <ul style="list-style-type: none"> - Bank account statements for the last 3 months, or any other verifiable evidence of sufficient means of subsistence during intended stay, e.g. payslips 			



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8	Employment letter / NOC <ul style="list-style-type: none">- stating salary, employment details and date of joining- stating dates of approved leave and the purpose of visit- should be printed on company's letterhead, signed by an authorized signatory and show the position of signatory- showing address, telephone number and e-mail of the employer <p>For self-employed applicants:</p> <ul style="list-style-type: none">- Valid trade license <p>For dependent applicants:</p> <ul style="list-style-type: none">- Copy of sponsor's valid passport- Copy of sponsor's UAE residence visa- Letter from sponsor			
9	Travel medical insurance <ul style="list-style-type: none">- The coverage must be valid for the entire period of the intended stay- Must be valid for all Schengen countries- The minimum coverage of the policy must be 30 000 EUR			
10	Minors (under 18) travelling alone or without one of the parents/legal guardians <ul style="list-style-type: none">- Birth certificate- Original letter of consent/authorisation signed by parents/legal guardians in front of a visa officer or duly legalised- If one parent has a sole custody: a copy of court decision or other proof of custody- Copy of non-travelling parent(s) passport(s) and UAE residence permit(s)			
11	Invitation <ul style="list-style-type: none">- An official invitation letter from a cultural or sports association inviting the applicant to participate in a specific sport or cultural event, clearly stating the applicant's full name			

*The Embassy of Sweden in Abu Dhabi may request additional information or documents, and if deemed necessary, conduct an interview with the applicant by telephone or in person.



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Information for the applicant on terms and condition

- The application must be submitted 15 days before the start of the intended visit.
- All documents should be submitted in Swedish or English and in A4 format.
- All requirements must be completed and met when submitting the application. Otherwise the application will be considered as incomplete.
- If applicant insists to submit an incomplete application, this may lead to a refusal of the visa application.

Declaration – Applicant and VFS staff to sign (please select relevant option)

Applicant's documents are Complete ☐ Not complete ☐

1. The remarks have been completed along with the applicant
2. Applicant has been advised that failure to submit all necessary documents may result in the application being refused, but he/she has chosen to proceed with the application.

Name and signature of the VFS staff member

Name and signature of the applicant

Place and date
