

SCHENGEN VISA CHECK LIST FOR SWEDEN - USA

Today's Date: _____

Applicant's Name: _____

Full Address: _____

Email: _____
Contact number: _____

Departure Date: _____

SO sign: _____ VAC Quality Check sign: _____ DM Quality Check sign: _____

Destination: Sweden

Type of Visit:	Business/Conf/Study	<input type="checkbox"/>	Visiting Family/Friends	<input type="checkbox"/>	Tourism	<input type="checkbox"/>
Standard	Invitation from Sweden	<input type="checkbox"/>	Invitation Form (241011)	<input type="checkbox"/>	Hotel Reservation	<input type="checkbox"/>
1. Application form	Hotel Reservation	<input type="checkbox"/>	Reference ID	<input type="checkbox"/>		
2. Pasport						
3. Proof of legal residence in the U.S						
4. Passport Size Photo 2x2						
5. Bank Statements						
6. Travel Medical Insurance						
7. Employment Letter						
8. Flight Itinerary						
9. Consent for minor						

Missing Documents:
We have reviewed your application; you are missing the following documents:

1.
2.
3.
- I, _____ understand that my application is being submitted as is without the requirements listed above. I have been informed that my application might be decided based on the documents submitted and that the application thus might be refused.”

Comments:

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Information of supporting documents to be submitted by applicants in the U.S for short-stay visas.

1. Application Form

The application must be filled out completely and signed by the applicant or parent/guardian if minor.

2. Passport

Its validity must extend for at least three months beyond the intended departure date from the territory of the Member States. It must contain at least two blank pages and have been issued within the last 10 years.

3. Proof of Legal Residence in the U.S/Re-entry Document

A valid US alien registration card (green card) or valid US visa that is valid for at least three months after the date of re-entry. For travelers proceeding onward travel (not returning to the U.S) after leaving the Schengen area, include relevant visa or travel document authorizing entry into the country of destination.

4. Passport Size photo

In color with white background taken from the front (not older than 6 months), neutral facial expression with both eyes open and mouth closed. Digital files and photocopies of passport photos will NOT be accepted.

5. Bank Statements

Bank account statements for the last three months including movements, clearly indicating the name of the bank account holder. If travelling for business or studies/research, letter from employer/university stating that all expenses are fully covered.

6. Travel Medical Insurance

Applicants for a visa must provide proof of adequate and valid travel medical insurance. This insurance must cover any expenses that may arise in connection with repatriation for medical reasons, urgent medical care, and/or emergency hospital treatment or death during their stay in the territory of the Member States. The insurance must be valid through the territory of the member states and cover the entire duration of the intended stay or transit. The minimum coverage is EUR 30 000. The insurance must include the travelers name, the coverage dates, details of what it covered and the coverage amount. The applicant shall, in principle, take out insurance in their country of residence (US insurance coverage).

7. Employment Letter

A certificate of leave issued by the applicant's employer on letterhead with information of the employer and clearly states dates of approved leave. If self-employed, submit business license and last tax declaration. If not employees, send proof of ties to the U.S such as, proof of owning a property, investments, or other financial commitments or educational (enrollment letter) or family-related commitments in the U.S.

8. Flight Itinerary

A round trip flight/travel reservation or other proof of intended transport and full itinerary if the visit concerns several Member States.

9. Consent for Minor Travelling Without Parents/Guardians or With One Parent/Guardian Only

The application must include the consent of the parent(s) or legal guardian(s). It should also include a copy of parent(s) or legal guardian(s) passport and a copy of the minor's birth certificate.

Business, Students/Researcher

Include an invitation letter from the business partner/receiving institution specifying the nature of the purpose of the stay as well as the length. Confirmed accommodation, stating the name, address, phone number and confirmation number.

Family/Friends

Invitation letter from the family/friends (form number 241011, filled out and signed by the reference person), visiting family/friends in other Schengen countries, an invitation letter from the reference person. Copy of the ID Card (national ID or residence permit card) of the family/friend.

Tourism

Confirmed hotel reservation for the entire stay in the Schengen area, stating name, address, and telephone number of the hotel, including the booking confirmation number.