



National Student Visa D

Appointment:

Prior to submitting your application with this consulate, **please make an appointment** with the company VFS via the internet address www.vfsglobal.ch/Switzerland/Hongkong or by phone **3018 3030**. The appointment is free of charge.

You should make the appointment immediately after receiving the admission letter from your school or university in Switzerland. You may submit your application as early as 6 months prior to studying in Switzerland but no later than fifteen (15) weeks prior to the date of departure.

After having secured an appointment kindly submit your application in person and on time at the Consulate General of Switzerland in Hong Kong. **Please be informed that you are not required to have your visa application prepared by an agency.**

The following documents are required and should be submitted **in the following order:**

- ☐ **3 national (visa D) application forms (duly completed and signed)**
 - Both parents must sign the application **if** applicant is minor (below age 18)
 - Letter of consent of parent(s) if children are travelling unaccompanied or with one parent only
 - if applicable: child custody court documents
- ☐ **4 identical passport photos (35x45 mm)**
in colour, made within last 6 months, bright and plain background, not stapled and not damaged
- ☐ **Current passport** (must be valid for **more than 12 months**)
 - passport should not be damaged and have **at least 2** blank visa pages left
- ☐ **2 copies of the passport pages that contain:**
 - full name, photo, signature, expiration date of your passport and family information
 - valid Hong Kong visa
- ☐ **Hong Kong ID card and 2 copies thereof**
- ☐ **Original letter of admission to the school/university in Switzerland and 2 copies thereof**
- ☐ **Original receipt of fee paid to the school in Switzerland and 2 copies thereof**
- ☐ **Original recent IELTS-test (British Council) or TOEFL and 2 copies thereof**
- ☐ **Original guarantee letter with written explanations of family's financial situation and 1 copy thereof**
- ☐ **Attached financial guarantee form from parents/sponsor and 1 copy thereof**
- ☐ **2 copies of the passport pages of parents that contain:**
 - full name, photo and signature
- ☐ **2 copies of HK ID cards of parents**
- ☐ **Original birth certificate and 2 copies thereof**
- ☐ **Original bank statements of the last three (3) months and 2 copies thereof**
- ☐ **2 copies of curriculum vitae**
- ☐ **Original school certificates / diplomas and 2 copies thereof**
- ☐ **Motivation letter and declaration letter and study plan (all documents dated and signed) and 1 copy thereof**

Processing your application may take between **10** and **12 weeks**.

Please be advised that **supporting documents from Mainland China** (e.g bank statements, proof of employment, travel insurance or itinerary etc.) **will not be accepted** and that applicants with such documents will have to be referred to a Swiss representation in Mainland China.

Please take note that:

- **No guarantee** can be given that a visa will be issued.
- All documents **must** be in English or a Swiss official language.
- **Only** complete applications will be accepted.
- Additional documents or information may be requested by the Consulate General of Switzerland.
- **EU-EEA citizens as well as citizens of Brunei, Japan, Malaysia, New Zealand and Singapore may submit their applications for a Swiss resident permit directly in Switzerland** with the competent authorities (see web link below), as the above mentioned nationals are exempted from filing national visa D applications abroad with Swiss Embassies or Consulates.
https://www.bfm.admin.ch/bfm/en/home/ueberuns/kontakt/kantonale_behoerden/adressen_kantone_und.html

Thank you for your interest in Switzerland. Further information: www.eda.admin.ch/hongkong



Financial Guarantee Form from parents/sponsor for student visa applicants

Please explain in writing how the family makes a living and any other important information as to how the family is able to afford the tuition fees in Switzerland.

STUDENT		
(surname)	(given name)	(date of birth)

FATHER OF STUDENT		
<i>*) Please provide relevant bank statements, payroll or tax documents in original plus 2 copies</i>		
(surname)	(given name)	(date of birth)
(current profession/occupation)	(current employer)	(monthly salary from current employer*)
(other sources of income aside from current employer*)	(total annual income*)	(total liquid assets*)

MOTHER OF STUDENT		
<i>*) Please provide relevant bank statements, payroll or tax documents in original plus 2 copies</i>		
(surname)	(Given name)	(Date of birth)
(current profession/occupation)	(current employer)	(monthly salary from current employer*)
(other sources of income aside from current employer*)	(total annual income*)	(total liquid assets*)