



National Work Visa D

1. Work in Switzerland for more than 120 days

Kindly be advised that requests from applicants who intend to work in Switzerland for more than 120 days should be submitted directly by the employer in Switzerland to the relevant Migration Office in Switzerland (see web link below):

https://www.sem.admin.ch/sem/fr/home/sem/kontakt/kantonale_behoerden/adressen_kantone_und.html

Once the working permit has been approved, kindly approach the Consulate General of Switzerland in Hong Kong in person and submit with the following documents:

- ☐ **1 national (visa D) application form (duly completed and signed)**
- ☐ **2 identical passport photos (35x45 mm)**
in colour, made within last 6 months, bright and plain background, not stapled and not damaged
- ☐ **Current passport**
 - must be valid for **more than 12 months**
 - passport should not be damaged and have **at least 2** blank visa pages left
- ☐ **Copies of the following passport pages that contain:**
 - full name, photo, signature, expiration date of your passport and family information
 - valid Hong Kong visa
- ☐ **Hong Kong ID card and 1 copy thereof**
- ☐ **1 copy of authorization to issue a visa issued by Swiss authority**

Processing your application takes **7 business days**. A non-refundable visa fee has to be paid at the counter. We accept cash and credit cards (Visa/MasterCard) but **no** cheque payments.

2. Work in Switzerland for 90 - 120 days

Appointment:

Prior to submitting your application with this consulate, **please make an appointment** with the company VFS via the internet address www.vfsglobal.ch/Switzerland/Hongkong or by phone **3018 3030**. The appointment is free of charge.

After having secured an appointment kindly submit your application in person at the appointed time at the Consulate General of Switzerland in Hong Kong. The following documents are required:

- ☐ **3 national (visa D) application forms (duly completed and signed)**
- ☐ **4 identical passport photos (35x45 mm)**
in colour, made within last 6 months, bright and plain background, not stapled and not damaged
- ☐ **Current passport**
 - must be valid for **more than 12 months**
 - passport should not be damaged and have **at least 2** blank visa pages left
- ☐ **2 copies of the following passport pages that contain:**
 - full name, photo, signature, expiration date of your passport and family information
 - valid Hong Kong visa
- ☐ **Hong Kong ID card and 2 copies thereof**
- ☐ **2 copies of employment contract / letter from employer**

Processing your application may take between **10 and 12 weeks**. A non-refundable visa fee has to be paid when submitting your application. We accept cash and credit cards (Visa/MasterCard) but **no** cheque payments.

3. Work in Switzerland for less than 90 days

Appointment:

Prior to submitting your application with this consulate, **please make an appointment** with the company VFS via the internet address www.vfsglobal.ch/Switzerland/Hongkong or by phone **3018 3030**. The appointment is free of charge.

After having secured an appointment kindly submit your application in person at the appointed time at the Consulate General of Switzerland in Hong Kong. The following documents are required:

- ☐ **3 Schengen visa application form (duly completed and signed)**
- ☐ **4 identical passport photos (35x45 mm)**
in colour, made within last 6 months, bright and plain background, not stapled and not damaged
- ☐ **Current passport**
 - must be valid for **more than 12 months**
 - passport should not be damaged and have **at least 2** blank visa pages left
- ☐ **2 copies of the following passport pages that contain:**
 - full name, photo, signature, expiration date of your passport and family information
 - valid Hong Kong visa
- ☐ **Hong Kong ID card and 2 copies thereof**
- ☐ **2 copies of employment contract / letter from employer**

Processing your application may take between **10 and 12 weeks**. A non-refundable visa fee has to be paid when submitting your application. We accept cash and credit cards (Visa/MasterCard) but **no** cheque payments.

Please take note that:

- **No guarantee** can be given that a visa will be issued.
- All documents **must** be in English or a Swiss official language.
- **Only** complete applications will be accepted.
- Family members (spouse, child or dependent ascendant) of Swiss, EU-EEA citizens are exempted from payment of the visa fee. However, proof of the family relationship is required (marriage certificate/birth certificate).
- Additional documents or information may be requested by the Consulate General of Switzerland.
- **EU-EEA citizens as well as citizens of Brunei, Japan, Malaysia, New Zealand and Singapore may submit their applications for a Swiss resident permit directly in Switzerland** with the competent authorities (see web link below), as the above mentioned nationals are exempted from filing national visa D applications abroad with Swiss Embassies or Consulates.
https://www.bfm.admin.ch/bfm/en/home/ueberuns/kontakt/kantonale_behoerden/adressen_kantone_und.html

Thank you for your interest in Switzerland. Further information: www.eda.admin.ch/hongkong