



## Schengen Business Visa C for Switzerland: **BUSINESS FAST TRACK program (BFT program)**

The Schengen visa application form is free of charge and can be downloaded here:  
<https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>

Appointments can be made at VFS Global via: <https://visa.vfsglobal.com/tha/en/che/>

Please prepare the documents in the following order, please do not staple sheets together.	<input type="checkbox"/>
<b>STCC Members: Copy of the corporate membership certificate</b>	<input type="checkbox"/>
<b>Schengen visa application form:</b> <ul style="list-style-type: none"> <li>Duly filled in (in English, German, French or Italian) with blue or black biros.</li> <li>Dated &amp; Signed by visa applicant</li> </ul>	<input type="checkbox"/>
<b>Valid passport:</b> <ul style="list-style-type: none"> <li>Issued within the last ten (10) years</li> <li>At least two (2) blank pages</li> <li>Validity three (3) months beyond the date of planned departure from the Schengen area</li> <li>Copy of passport (biodata page) and copies of previous visas and their entry and exit stamps</li> </ul>	<input type="checkbox"/>
<b>Two (2) recent, identical passport photos: 3,5 cm x 4 cm, in color, neutral light background</b>	<input type="checkbox"/>
<b>Original and copy: Travel and Health insurance:</b> <ul style="list-style-type: none"> <li>Stamped and signed</li> <li>Minimum cover of EUR 30,000.-</li> <li>Valid for all Schengen countries and for the total duration of the intended stay.</li> <li>The insurance must cover any repatriation in the event of illness, emergency medical assistance and/or emergency admission to hospital</li> </ul>	<input type="checkbox"/>
<b>BFT program members:</b> Company letter, signed by <u>one</u> of the companies' designated signatories of the BFT program, containing: <ul style="list-style-type: none"> <li>Personal data of employed person with position and since when working with the company</li> <li>purpose of travel</li> </ul> If immediate family members (Wife, children) accompany the traveler on his Swiss Business trip and they are included in the company letter, they can apply for their Schengen Tourist Visa C at the same time and with the same documents.	<input type="checkbox"/>
<b>If applicable: Name change document</b>	<input type="checkbox"/>
<b>If application is submitted by a third person: informal authorization letter and ID document of third person</b>	<input type="checkbox"/>
<b>Documents in Thai language have to be translated into English (or German/French/Italian)</b>	<input type="checkbox"/>
<b>Visa fee: EURO 80 payable in THB</b>	<input type="checkbox"/>
<b>VFS Fee (Standard) THB 720*. Please note with a walk-in an additional fee of THB 2'500 is due</b> <i>*VFS processing fee is subject to change in exchange rate</i>	<input type="checkbox"/>

The Visa Section of the Regional Consular Center in Bangkok reserves the right to request further documents and/or to invite the applicant to a personal interview.

35 North Wireless Road (Thanon Witthayu Nuea)  
Lumphini, Pathum Wan  
Bangkok 10330

G.P.O. Box 821, Bangkok 10501

Phone: +66 2 674 6900, Fax: +66 2 674 6901  
bangkok@eda.admin.ch, www.eda.admin.ch/bangkok