

Documents required of Non-Immigration (B) Business Single Entry Visa

Application date _____ Number of group _____ Visa Fee: TWD 2,600/per person

	Type of Documents		For Officer
A	Passport: With validity not less than 6 months and contain at least ONE completely empty visa page. Please sign your passport.	Original	
B	Visa Application Form: Completed and signed application Form.	Original	
C	Photo: One 2 inches size photo. Photo must have white background with 3.2 to 3.6 cm face Height, a full face view of the person without wearing a hat or dark glasses and must be taken within 6 months	Original	
D	For Taiwanese: Valid Taiwan ID card For foreigners: ARC card validity above 6 months	Copy	
E	Proof of funds: English version of the bank deposit certificate or a copy of the passbook (include account number page and the last two pages of details).the applicant's name and account name must be same, and the balance must be updated to the day before the application date	Copy	
F	An original letter from a company in Taiwan to Thailand Trade and Economic Office stating the company in Thailand's name and other purposes to Thailand (The letter must be typed in the company's letter head and signed by an authorized person and affixed the company seal)(Validity of the letter is one month)	Original	
G	Copy of the aforementioned company's license must be signed by an authorized person and affixed the company seal	Copy	
H	An original invitation letter from a company in Thailand to Thailand Trade and Economic Office stating duration of stay and objective of the visit to Thailand (The letter must be typed in the company's letter head and signed by an authorized person and affixed the company seal)(Validity of the letter is one month)	Original	
I	Copies of the aforementioned company's registration certificate and investment certification , issued within 6 months (Copies of company documents must be signed by an authorized person and affixed the company seal)	Copy	
Note	Visa Validation: 3 months, single entry. Duration: cannot stay longer than 90 days. Submission Time: 09:00 am to 12:00 pm & 1pm to 3pm (Mon to Fri) Passport Collection Time: 09:00 am to 12:00 pm & 1pm to 3pm (Mon to Fri)		
Email			

I hereby acknowledge that I have submitted all the documents ticked and/or described hereinbefore, any false document or inaccurate statement thereof, intentionally or negligently may result in refusal of visa, and issuance of visa, including conditions thereof, if given, is subject to solo discretion of the Thailand Trade and Economic Office in Taipei.

Applicant's Signature _____ **Date:** _____